

Appendix 20 – Operational Plan for 2012

OPERATIONAL PLAN FOR 2012

The present operational plan was developed in accordance with National Education Law No. 1/2011 and the University Charter, based on the Strategic Plan for 2012-2016, on the Management Contract signed between the University Rector and the President of the Senate, and on the Managerial Plan 2012-2016, under which the Rector won the elections at BUASVMT.

A. University Mission

BUASVMT assumes its mission, which involves teaching and scientific research.

In what teaching is concerned, our university ensures initial academic formation through undergraduate courses, then thoroughgoing study through master's courses and specialization through doctoral studies, as well as lifelong learning.

By correctly assessing its level of competency and its responsibilities towards the community, by continuously analyzing the social demand, BUASVMT educates students in the fields of agricultural and horticultural sciences, landscaping, forestry, animal sciences, veterinary medicine, biology, biotechnologies, fish farming, genetic engineering, environmental engineering, food processing, machineries and equipment for agriculture and food industry, economic engineering, management, public catering, agritourism.

Training through master studies and doctoral studies is a priority for BUASVMT.

BUASVMT pursues integration in the European education system in what structure, quality and economic efficiency are concerned, modernization of the training system, assertion of the scientific performance of its members in international communities of specialists, interuniversity cooperation, periodic self-assessment and continuous training of its staff, promotion of programmes on scientific research, technological development, educational innovation, scientific and technical creation.

Scientific research constitutes a main concern of the academic and research staff in our university. Scientific research activities will be developed in the following years, as we are all aware of the great part generating knowledge plays in increasing performance within the university.

By educational and scientific performance, by opening up towards the social and economic environment, the university is going to generate development at regional, national and Euro-regional level, in an economic, social and cultural direction.

In addition to professional competences, our university promotes civic sense, by encouraging free speech, voluntary work, and social responsibility.

Our university stimulates and supports tolerance towards ideologies and religions, respect for human rights, respect for the environment and accountability for protecting it.

The following table presents the measures and actions that will be taken for meeting the above-mentioned objectives:

Objectives and actions -2012

No.	Field Objectives	Actions	Responsible	Deadline	Notes
1.	I Education 1.1. Maintaining the number of state-funded places for students and of places for fee-paying students at the levels of the previous years	<ul style="list-style-type: none"> - Promoting our educational offer - Distributing the fee and no-fee places - Organizing admissions and entrance exams 	Vice-rector Senate Rector	Permanently July July- September	
2.	1.2. Adapting our educational offer for undergraduate courses and master studies to the requirements on the labour market	<ul style="list-style-type: none"> - Consulting the employers through the Business Sector Advisory Board that exists within BUASVM - Authorizing new study programmes - Revising the curricula - Accreditation/reaccreditation of study programmes 	Deans Vice-rector Deans	Permanently Permanently Permanently	
3.	1.3. Initiating preparations for master programmes in collaboration with EU universities	<ul style="list-style-type: none"> - agreements with EU partners - development of curricula - syllabus approved in Senate 	Director for International relations Vice-rector President of the Senate	Permanently Permanently Permanently	
4.	1.4. Ensuring student mobility	- 20% increase of the number of mobility activities through Erasmus and other programmes	Vice-rector	Permanently	
5.	1.5. Improving the conditions for student internships	<ul style="list-style-type: none"> - Reorganisation of the Consultative Department - Formation of the Council in Agriculture, Food sector and Veterinary Medicine - Internship protocols with economic operators and public institutions 	Rector Vice-rector Director Internship Department	September December December	
6.	1.6. Stimulating increased quality of the teaching process	<ul style="list-style-type: none"> - Instituting BUASVM Excellency Awards for teaching - Adding extra points for teaching in the self-assessment sheets 	Rector Administration Council	December December	

7.	1.7. Improving the training provided by doctoral studies	<ul style="list-style-type: none"> - Organisation of two doctoral schools: one for Engineering of Plant and Animal Resources and one for Veterinary Medicine - Implementation of the legislation regarding doctoral schools, in compliance with the Code for Doctoral Studies - Support for SOPHRD projects regarding the reform of doctoral studies 	<ul style="list-style-type: none"> Vice-rector Director CDS Rector 	<ul style="list-style-type: none"> July September Permanently 	
8.	1.8. Increasing the quality of training provided by distance learning programmes and part-time education programmes	<ul style="list-style-type: none"> - Reorganising DL-PTE Department and adopting a new regulation - Development of teaching materials specific to this type of education 	<ul style="list-style-type: none"> Administration Council and Senate Director DL – PTE 	<ul style="list-style-type: none"> July September 	
9.	<p>II SCIENTIFIC RESEARCH</p> <p>2.1. Increasing the performance of research activities</p>	<ul style="list-style-type: none"> - Reorganisation of the Institute for Sustainable Development and Food Safety - Instituting BUASVMT Excellency Awards for research and awarding them in a Festive Gala - BUASVMT financing of ISI research papers, when there are no other sources for funding - Organisation of the management Unit for Research 	<ul style="list-style-type: none"> Vice-rector Rector Administration Council 	<ul style="list-style-type: none"> October December December 	
10.	2.2. Authorizing and accrediting all research laboratories	<ul style="list-style-type: none"> - Preparing the documentation - BUASVMT financial support 	<ul style="list-style-type: none"> Vice-rector Administration Council 	<ul style="list-style-type: none"> Permanently Permanently 	
11.	2.3. Finalizing the investment from ECOP project	<ul style="list-style-type: none"> - ensuring BUASVMT funding - Ensuring the necessary staff for the laboratory to function properly 	<ul style="list-style-type: none"> Administration Council Project Management and Implementation Team Administration Council 	<ul style="list-style-type: none"> September October 	
12.	2.4. Participating in competitions for projects with national or international funding	<ul style="list-style-type: none"> - Development and submission of projects 	<ul style="list-style-type: none"> Vice-rector 	<ul style="list-style-type: none"> Permanently 	

13.	2.5. Increasing the national and international visibility of our research	<ul style="list-style-type: none"> - Publishing papers in ISI journals - Participating in fairs and exhibitions - Developing patents - Organizing conferences and symposia 	Vice-rector Vice-rector Vice-rector	Permanently Permanently Permanently	
14.	2.6. Promoting student research activities	<ul style="list-style-type: none"> - Organizing Scientific Sessions for students - Including students in research teams 	Vice-rector Deans Vice-rector Deans	Permanently Permanently	
15.	2.7. Increasing the contribution of PhD students to the research activity of BUASVMT	<ul style="list-style-type: none"> - Publishing papers in ISI journals - Participating in competitions for research projects - Performing internships in EU universities 	CDS Director Vice-rector	Permanently	
16.	2.8. Supporting the investments that obtained funding from other sources	<ul style="list-style-type: none"> - Allocation of the necessary funds for carrying out the investments 	Administration Council Project managers	December	
17.	<p>III. MANAGERIAL FIELD</p> <p>3.1. Improving the quality and performance of administrative services</p>	<ul style="list-style-type: none"> - Presentation of an annual report on administrative activities by the Administrative Director of the University - Preparation of a new organizational chart - Establishing clear responsibilities for the staff - Annual assessment of the staff 	General Administrative Director Vice-rector General Administrative Director	December December	
18.	3.2. Increasing the transparency of managerial actions	<ul style="list-style-type: none"> - Publishing all decisions of the Administration Council and of the Senate on the university site - Monthly publication of a BUASVMT newsletter - Organizing meetings with the staff for discussing professional and social issues 	University registrar Vice-rector Rector Vice-rector	Permanently Monthly Permanently	

19.	IV. HUMAN RESOURCES 4.1. Ensuring qualified teaching staff required for increasing teaching and research performance	<ul style="list-style-type: none"> - creating job openings based on the requests coming from departments and faculties, in relation to their financial sustainability - Attracting well-known Romanian and foreign academic personalities as associate professors 	Deans Human Resources Department Deans	In accordance with the law and regulations Permanently	
20.	4.2. Enhancing professional performance	<ul style="list-style-type: none"> - Elaborating stimulating self-evaluation grids for increasing professional performance - Moral and financial stimulation of the efficient staff 	CEAC Administration Council Senate	Permanently Permanently	
21.	4.3. Stimulating staff to get involved in the well functioning of BUASVMT and in acquiring a sense of belonging to the BUASVMT community	<ul style="list-style-type: none"> - Elaborating a registry of the propositions for BUASVMT activity improvement - Discussing the propositions on the Administration Council /Senate and publishing the decisions 	Administration Council Senate	Permanently	
22.	V. RELATIONS WITH THE STUDENT BODY 5.1. Creating optimal conditions for students to manifest themselves on didactic and social-cultural plan	<ul style="list-style-type: none"> - Participation of the student representatives in the decisional act in Faculty Councils, the Senate, the Administration Council - Supporting student organisations - Participation of the students in the evaluation of the teaching staff - Involving the students in the administration of student homes, club, sports base 	Administration Council Senate Administration Council Student League	Permanently Permanently Permanently	
23.	QUALITY 6.1. Implementing its own quality management system	<ul style="list-style-type: none"> - Supporting the Department for Quality Insurance and CEAC in performing specific activities - Harmonising the regulations with the University Chart and the legislative regulations - Reorganising the structure of the Department for Quality Insurance after elections 	Administration Council Senate Department for Quality Insurance and Process Officer Administration Council	Permanently Permanently July	

24.	6.2. Improving the internal mechanism for didactic and research activity evaluation	- Revision of evaluation grids	CEAC	Permanently	
25.	6.3. EUA evaluation	- Elaborating necessary documents and insuring logistic support	Rector Vice-rector DAC Director	December	
26.	VII PATRIMONY 7.1. Finalizing investment in the POSCCE project	- Insuring BUASVMT financing - Insuring the necessary staff	Administration Council Project management implementation team Project Manager	September October	
27.	7.2. Increasing the quality standard at the BUASVMT restaurant in order to increase economic efficiency of the activity	- Rehabilitation of the cold storage room - Rehabilitation of the air conditioning equipment - Acquiring tableware	Administration Council Restaurant Director	September	
28.	7.3. Capitalizing the current material base for raising the income	- Closing cooperation agreements between SD and economic agents regarding activity efficiency increase - renting available spaces and the sports base - Organising exhibitions and fairs in the exhibition parlour	Executive Board Director SD Administration Council Administration Council	Permanently Permanently Permanently	
29.	7.4. Continuing investments in the Horticulture Faculty building and in the Brebu Nou Practice Centre	- Insuring MECTS financing	Administration Council	December	
30.	7.5. Finalising the "Zoological Garden" investment	- Insuring financing - Obtaining functioning positions - Animal acquisition	General Executive Administrative	July	
31.	7.6. Clarifying the situation regarding the BUASVMT patrimony	- Elaborating cadastral documentation -Undergoing the property transfer of the patrimony in BUASVMT usage according to the Law 1/2011	Administration Council	December	
32.	7.7. Completing and renewing the material base for Distance and Low Frequency Learning	- Using 25% of the income for equipment, according to the law	Administration Council DL – PTE Director	December	

33.	VIII FINANCIAL 8.1. Increasing university income	<ul style="list-style-type: none"> - Capitalizing the material base - Maintaining the number of fee-paying students - Revising study fees and harmonising the fees with the budget - Implementing POSDRU and POSDOC projects - Attracting income from research contracts - Increasing SD income by increasing production efficiency 	<p>Administration Council Senate</p> <p>Vice-rector Project Manager Executive Board</p>	<p>Permanently</p> <p>September July</p> <p>Permanently</p> <p>Permanently</p>	
34.	8.2.Reducing campus maintenance and administration expenditures	<ul style="list-style-type: none"> -Reducing expenditures for student home sanitation for the new academic year by at least 40% - Reducing methane gas usage at STN - Performing small restoration works by university employees 	<p>Administration Council</p> <p>Administration Council</p> <p>Administration Council</p>	<p>September</p> <p>December</p> <p>Permanently</p>	
35.	IX ECONOMIC ENVIRONMENT 9.1. Initiating a Consultative Council for the Economic Environment	<ul style="list-style-type: none"> - Developing a functioning regulation - Making this initiative popular in the economic environment - Enrolling members in the Consultative Council 	<p>Vice-rector</p> <p>Vice-rector</p> <p>Vice-rector</p>	<p>November</p>	
36.	9.2. Involving the Consultative Council in the process of research and didactic activity improvement in accordance with labour market requirements	<ul style="list-style-type: none"> - Common Senate and Administration Council meetings - Identifying problems registered by the economic environment as referring to graduate instruction - Developing partnerships regarding student practice in production environment - Developing a research and extension topic portfolio demanded and financed by the economic environment 	<p>Administration Council</p> <p>Senate</p> <p>Director Practice Department</p> <p>Vice-rector</p>	<p>December</p> <p>December</p> <p>December</p> <p>December</p>	
37.	9.3. Involving the Consultative Council in social, cultural and sports activities at BUASVMT	<ul style="list-style-type: none"> - Participating in the BUASVMT Awards Gala - Participating in the new academic year opening, in symposiums, exhibitions etc. 	<p>Rector</p> <p>Rector</p>	<p>December</p> <p>Permanently</p>	
38.	X INFORMATICS 10.1. Developing an informatics department at BUASVMT level	<ul style="list-style-type: none"> - Developing the functioning regulation - Establishing the department - Appointing the Head of department 	<p>Vice-rector</p> <p>Administration Council</p>	<p>July</p> <p>July</p>	

39.	XI LIBRARY 11.1. Completion of library IT assistance and improving INTERNET access	- Identifying the prerequisite - Appointing necessary funds	Vice-rector Administration Council	Permanently December	
40.	11.2. Increasing the number of exchanges with other libraries	- Closing of agreements	Library Director	Permanently	
41.	11.3. Access to data bases	- Closing the ANELIS agreement thus acquiring access to at least 2 important data bases	Vice-rector	December	
42.	XII EXTERNAL COOPERATION 12.1. Developing a international relations office	- Developing the regulation - Appointing an international relations officer	Administration Council Senate	July	
43.	12.2. Developing cooperation protocols with Universities from Bologna, Foggia, Milano, the Alexander – Salonika Institute, Greece	- Mutual visits between universities - Signing the protocols	Director for International relations	December	
44.	12.3. Extending the cooperation protocol with the Purdue University USA and developing a cooperation protocol with the Louisiana University	- Mutual visits between universities - Signing the protocols	Director for International relations	December	
45.	12.4. Increasing the number of students and teaching staff participating in placements within the EC mobility programmes	- Supporting Erasmus, FP7 People, Marie Curie, Horizon 2020 programmes	Administration Council	Permanently	
46.	12.5. Capitalizing protocols signed with the 25 agricultural and veterinary medicine universities from Hungary, Serbia, Republic Moldavia, Germany, Austria, Great Britain, Italy, Slovenia, Poland, Slovakia, Turkey, USA	- Participating in thematic symposiums - Partnership propositions for research contracts	Vice-rector Director for International relations	Permanently	
47.	12.6. Extending the relations with the Middle East, Africa, Asia in order to attract students from those areas	- Financial support for the participation in educational fairs, workshops	Director for International relations Vice-rector	Permanently	

48.	XIII. RELATION WITH THE SYNDICATES 13.1. Insuring a real partnership between the university management and the university syndicates so as to achieve institutional consensus, for achieving all work relation and work legislation aspects	-Participating of the partners in human resource meetings - Supporting the syndicates by appointing physical and virtual space for their headquarter on university grounds and website	Administration Council Administration Council	December	
-----	---	---	--	----------	--

RECTOR,
 Professor Paul PÎRȘAN