
 CODE: USAMVBT-PEC- PO-003	Banat's University of Agricultural Sciences and Veterinary Medicine "Regele Mihai I al României" from Timisoara	Issuing body Quality Management Department
	OPERATIONAL PROCEDURE FOR THE ORGANIZATION OF ACTIVITIES AT THE USAMVBT IN EPIDEMIOLOGICAL SAFETY CONDITIONS FOR THE PREVENTION OF SARS-CoV2 VIRAL INFECTION	Ed. 1 Rev. 4

**OPERATIONAL PROCEDURE FOR THE ORGANIZATION OF  
 ACTIVITIES AT THE BANAT'S UNIVERSITY OF AGRICULTURAL  
 SCIENCES AND VETERINARY MEDICINE "REGELE MIHAI I AL  
 ROMÂNIEI" FROM TIMIȘOARA IN EPIDEMIOLOGICAL SAFETY  
 CONDITIONS FOR THE PREVENTION OF SARS-CoV2 VIRAL  
 INFECTION**

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## 1. APPLICATION DOMAIN

1.1. The present procedure refers to the organization and deployment of activities within the Banat's University of Agricultural Sciences and Veterinary Medicine "Regele Mihai I al României" from Timisoara in epidemiological safety conditions for the prevention of SARS-CoV-2 viral infection.

1.2. The procedure is applicable to all members of the academic community, to external persons who enter the institution or who conduct their activities within the university.

1.3. The users of the operational procedure are responsible for applying and observing the provisions of the documents from this procedure.

## 2. PURPOSE

2.1. The purpose of elaborating this procedure is to ensure a unitary set of rules and measures regarding the means of preventing SARS-CoV-2 viral infections that will be applied within the Banat's University of Agricultural Sciences and Veterinary Medicine "Regele Mihai I al României" from Timisoara in order to ensure the right to education and the right to health, for the beneficiaries of the right to education, students and the institutional staff.

## 3. DEFINITIONS. ABBREVIATIONS


3.1. The following **definitions and abbreviations** will be used in this procedure:

### A) Abbreviations

- **U.S.A.M.V.B.T.** - Banat's University of Agricultural Sciences and Veterinary Medicine "Regele Mihai I al României" from Timisoara
- **RF-SARS-CoV-2** - Person responsible for coordinating activities for the prevention of SARS-CoV-2 infection at the faculty level
- **RU- SARS-CoV-2** - Person responsible for coordinating activities for the prevention of SARS-CoV-2 infection at the university level
- **CEAC** - Commission for Evaluation and Quality Assurance at university level
- **DMC** - Quality Management Department
- **CMO** - Commission for monitoring the functioning of SCIM at university level

### B) Definitions

- **Academic community** - the totality of students, trainees, university teachers and scientific research staff, university teachers and personalities who have obtained scientific and / or honorary degrees from the university, auxiliary and

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non-teaching staff, as well as the staff provided in art. 6 para. 2 of the University Charter.

#### 4. NORMATIVE REFERENCES

##### 4.1. Primary legislation:

- National Education Law no. 1/2011, with subsequent amendments and completions;
- O.U.G. no. 141 / 19.08.2020 on the establishment of measures for the proper functioning of the educational system and for the amendment and completion of the National Education Law no. 1/2011;
- Order of the Ministry of Education and the Ministry of Health no. 5.338/1.082/2021 for the approval of the measures for organizing the activity within the educational units / institutions in conditions of epidemiological safety for the prevention of SARS-CoV-2 viral infection.


##### 4.2. Secondary legislation:

- The USAMVBT Charter
- Regulation on the students' professional activity within the Banat's University of Agricultural Sciences and Veterinary Medicine" Regele Mihai I al României" from Timisoara - R040;
- Operational procedure regarding the development of online teaching activities - PO-001;
- Decisions of the University Senate / Administrative Board regarding the organization and development of activities within the Banat's University of Agricultural Sciences and Veterinary Medicine" Regele Mihai I al României" from Timisoara, in epidemiological safety conditions for preventing and combating SARS-CoV-2 viral infection.

#### 5. DESCRIPTION OF THE PROCESS OF ORGANIZATION AND CONDUCT OF ACTIVITIES WITHIN USAMVBT

##### 5.1. DESCRIPTION OF THE PROCESS OF ORGANIZATION AND CONDUCT OF TEACHING ACTIVITIES

5.1.1. Prior to the beginning of academic courses, depending on the epidemiological situation, local particularities, infrastructure, specificities of study programs, and USAMVBT human resources, the USAMVBT management, upon consulting the USAMVBT Senate, establishes the application of one of the scenarios for the organization and conduct of activities in the USAMVBT, as follows:

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a) *scenario 1* – Physical participation of all students / trainees in all teaching activities in the USAMVBT, according to the schedule, in compliance with and with the application of all preventive norms, so as to ensure an area of at least 1 sqm / student in courses / seminars;

b) *scenario 2* – participation in a mixed system – physical presence and online classes, depending on the specificities of study programs, on the infrastructure, and the epidemiological conditions, according to the USAMVBT procedures;

c) *scenario 3* – online participation of students / trainees in all teaching activities.

5.1.2. For the conduct of online teaching activities, the Operational Procedure on the conduct of online teaching activities - PGO-001, which thus extends its applicability, will be applied accordingly.

5.1.3. In the hybrid system, the didactic teaching activities (course) and the application activities such as seminars will be carried out online, and those of laboratory type, practical works, project will be carried out face to face according to a schedule established by each faculty.

## **5.2. GENERAL ACTION PLAN FOR THE ORGANIZATION AND CONDUCT OF ACTIVITIES IN USAMVBT UNDER EPIDEMIOLOGICAL SAFETY CONDITIONS FOR THE PREVENTION OF SARS-CoV-2 VIRAL INFECTION**

### **5.2.1. ENSURING THE COORDINATION OF INFECTION PREVENTION ACTIVITIES**


5.2.1.2. The USAMVBT management will appoint a person in charge, among the university employees, who will coordinate the activities of SARSCoV-2 prevention at the level of the institution. He / she will be in contact with the medical staff, with the representatives of the public health institutions, of the local public authorities and of the Timiș County Committee for Emergency Situations. Also, at the level of each faculty, a person responsible for coordinating the activities of SARS-CoV-2 prevention will be designated.

### **5.2.2. ORGANIZATION OF SPACES TO ENSURE PHYSICAL DISTANCE**

5.2.2.1. Students / teaching staff / auxiliary and non-teaching staff must wear a mask permanently inside; it is strongly recommended to wear a mask for medical use, but textile masks are allowed to cover the nostrils and mouth; any other devices that replace the masks are prohibited. The physical distance of at least 1 meter between people will be maintained.

5.2.2.2. In order to implement the measures for ensuring physical distancing, the following regulations will be taken into account:

**a) Access in buildings and corridors is organised as follows:**

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- in order to keep the physical distance, waiting areas and directive routes will be established and demarcated by arrows on the corridors, inside the buildings;
- hand sanitizer dispensers will be placed at the buildings entrance;
- garbage bins with lids and pedals, provided with bags, will be placed at the entrance to the buildings, except for the faculty buildings, dormitories where these will be located at the entrance on the floor;
- materials on hygiene and protection measures will be posted in visible places;
- the front door will be kept open to avoid contact points.

**b) Organization of classrooms for teaching activities:**

- the doors of the classrooms where the teaching activities take place will be kept open until the beginning of the activities;
- hand sanitizer dispensers will be placed at the entrance to the lecture halls;
- inside the classrooms a minimum distance of 1 meter between students / trainees will be ensured. In case the configuration of the classroom (surface, furniture, etc.) does not allow the physical distance of at least 1 meter, the space will be organized so as to ensure the maximum possible distance between students / trainees;
- the classrooms where teaching activities take place will be ventilated before the arrival of students / trainees, by opening the windows for at least 30 minutes, then during the breaks between teaching activities, at least 10 minutes, and at the end of the day; doors and windows will be open as often as possible;
- the composition of the study groups will not change after the beginning of the semester except in special, justified situations. Contact between students from different study backgrounds will be avoided.

**c) Organisation of the bathrooms:**


- according to the cleaning and disinfection plan, toilets will be cleaned daily and frequently touched surfaces will be disinfected regularly;
- it is mandatory to permanently provide disinfectants and disposable paper towels; the use of electric hand dryers and textile hand towels is prohibited.

**d) Organizing the secretariat of the department / Dean's office / Rector's office**

- hand sanitizer dispensers will be placed at the entrance to the secretariat / Dean's office / Rector's office,;
- it is mandatory to disinfect hands upon entering the premises and when taking over the documents or other shared materials;
- the physical distance of at least 1 meter between persons will be maintained.

**e) Organisation of courtyards / outdoor spaces of buildings belonging to the USAMVBT:**

- the inner courtyards / outer spaces of the buildings belonging to USAMVBT, where people from the community usually gather, will be regularly cleaned prior to teaching activities;
- the outdoor furniture will be organized so as to ensure physical distance.

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### 5.2.3. ORGANIZATION OF ACCESS IN THE USAMVBT


5.2.3.1. Regarding the access to educational spaces and the flow of people in these spaces, the following general rules will be observed:

- the access and the flow of persons will be managed at the entrance to USAMVBT by persons designated by the management of the institution;
- it is recommended the staggered entrance, at established time intervals, depending on the areas or buildings (floor, wing, etc.);
- it is recommended to enter through several access doors to reduce the flow of students / trainees. If this separation is not possible, observance of the physical distance of persons entering the USAMVBT is essential;
- access ways (gate, door or turnstile entrance) will be kept open during the reception of students / trainees, in order to limit the contact points;
- communication with students / trainees will be ensured, in order to respect the arrival intervals, in order to avoid congestion at the entrance;
- each person entering the building will have their temperature measured with a non-contact thermometer (the recorded temperature must not exceed 37.3°C);
- after disinfecting their hands, students will go directly to the rooms where teaching and research activities take place.

### 5.2.4. ESTABLISHING THE SCHEDULE FOR FACE-TO-FACE TEACHING ACTIVITIES

5.2.4.1. Regarding the schedule and deployment of face-to-face activities, the following general rules will be observed:

- a) The didactic activities that involve the physical presence of the students in the specialized laboratories are recommended to be organized modularly in order to diminish the number of people they come in contact with and to reduce the contact with the common spaces. The possibility of starting activities at different time intervals will also be considered in order to reduce the congestion of common areas.
- b) Preventive actions during breaks:
  - break intervals between didactic activities may be spaced out for each study formation, where possible;
  - the formation of groups of students from different study groups will be avoided;
  - the physical distance between students will be maintained throughout the breaks;
  - it is forbidden to share food or drinks and change objects for personal use (telephones, tablets, writing instruments, etc.).
- c) Organisation of sports activities:


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- it is recommended to carry out sports activities in open spaces or, if this is not possible, according to a program established and monitored by the teacher;
  - no sports equipment will be used to be handled by all students (or the handling will be performed only by the teacher); otherwise, appropriate disinfection will be provided on a regular basis;
  - physical education classes performed in the gym must be limited to sports activities that do not involve medium / intense effort, with the mandatory provision of physical distance as much as possible and with constant ventilation of the rooms, in which case the wearing of a mask is not indicated;
  - for the conduct of physical education classes, students will be instructed not to touch their face, mouth, eyes, nose with unsanitized hands throughout the activity;
  - at the beginning and end of physical education classes, all students must observe hand hygiene with an alcohol-based disinfectant;
  - cleaning, disinfection with special solutions and ventilation of the gym will be performed after each teaching activity with a study team.
- d) Organization and deployment of speciality practice:
- the deployment of specialty practice at the headquarters / working point of the legal person will be organized according to specific regulations, and the deployment of the pedagogical practice will be organized according to specific education regulations;
  - the use of teaching materials by several students will be limited to a minimum, adapted methods of disinfection will be provided;
  - individual activities will be organized to avoid the exchange of materials;
  - teaching materials will be cleaned and disinfected after each use;
  - when different groups of students follow one another in laboratories / spaces where the specialized practice takes place, after each study formation the surfaces, equipment and materials with which they come in contact will be cleaned and disinfected;
  - a ventilation of the spaces of at least 10 minutes every hour will be ensured;
- e) Organization of the exams:
- USAMVBT will decide how to organize the exams, in compliance with the general rules on access, traffic flow and physical distance;

## 5.2.5. PROTECTIVE MEASURES AT THE INDIVIDUAL LEVEL

5.2.5.1. Information materials on hygiene and protection measures will be posted in a visible place. The messages will be like:

- Wash your hands often!
- Coughing or sneezing into the elbow crease or a napkin!
- Use a disposable napkin, then throw it away!

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- Greet others without shaking hands!
- Do not hug!
- Respect physical distance, avoid crowds!
- Wear a mask when you are inside the USAMVBT!

5.2.5.2. The following individual protection measures will be considered:

a) *Hand washing / disinfection*: All students, teachers and other categories of staff must wash / disinfect their hands:

- immediately after entering the USAMVBT and before entering the room where teaching activities take place, for the achievement of which the physical presence of students in the USAMVBT is required;
- before and after meals;
- before and after using the toilet;
- after coughing or sneezing;
- whenever necessary.

b) *Wearing a protective mask*

- students / teaching staff / auxiliary and non-teaching staff must wear a mask permanently inside; it is strongly recommended to wear a mask for medical use, but textile masks are allowed to cover the nostrils and mouth; any other devices replacing masks are prohibited;
- it is allowed to carry out physical education classes in gyms / indoor spaces, without the obligation to wear a protective mask provided that the cumulative incidence rate in the last 14 days of cases in the locality is less than 2/1,000 inhabitants. At an incidence rate higher than 2/1,000 inhabitants, the physical education classes can take place only in open spaces, without the obligation to wear a protective mask;
- exchanging protective masks with other persons is prohibited!


## 5.2.6. HYGIENE AND SANITARY MEASURES IN THE USAMVBT

5.2.6.1. For each building in USAMVBT, the administrators together with the designated officials at the level of each faculty / rectory / dormitories / canteens will prepare and take all necessary measures in order to prepare and effectively implement specific cleaning and disinfection plans.

5.2.6.2. Increased attention will be paid to the rooms intended for teaching activities and student dormitories, respectively to the spaces where the teachers and administrative staff work.

5.2.6.3. Hygiene and sanitary measures in the USAMVB are provided according to the **Cleaning and disinfection plan**.



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## 5.2.7. STAFF TRAINING AND PERMANENT COMMUNICATION OF INFORMATION TO STUDENTS AND TRAINEES ON THE SARS-CoV-2 INFECTION PREVENTION MEASURES

5.2.7.1. In order to prevent infection of USAMVBT employees and students with the new SARS-CoV-2 virus, **USAMVBT-designated staff at the university and faculty level** will conduct and coordinate the training of USAMVBT staff to monitor students' health. and for the implementation of the measures in this procedure and will provide information on general elements of SARS-CoV-2 infection, such as respiratory hygiene, hand washing technique, recognition of COVID-19 symptoms, correct behavior and elimination of masks and the necessary measures of physical distance.

5.2.7.2. USAMVBT employees will be trained to observe the health of students / trainees, as well as to implement the rules for protection and prevention of SARS-CoV-2 infection.

5.2.7.3. In the dormitories, **the trainings will be carried out by the dormitory administrators or by other persons designated by the Social Service** at the level of each dormitory.

5.2.7.4. **Students / trainees will be instructed by teachers regarding the measures for the prevention of spreading SARS-CoV-2 before the start of the first class of the semester and will sign for acknowledgement. The signed documents will be kept for each discipline.**

5.2.7.5. In the USAMVBT (in the halls, in the corridors and in the toilets) will be displayed, in visible places, the informative materials and warning messages, through the persons responsible for coordinating the activities of prevention of SARS-CoV-2 infection designated at the level of each faculty.


5.2.7.6. Teachers / dormitory administrators have the obligation to immediately notify **the deans of the year by telephone** if the students / trainees in classes / accomodated in the dormitories display COVID-19 symptoms (e.g. fever, coughing, respiratory problems, diarrhea, vomiting, myalgias, altered general condition). The dean of the year will immediately inform **the person in charge designated at the level of each faculty and the staff at the student medical office.**

In these situations, the isolation protocol will be applied.

5.2.7.7. Students **have the obligation to notify the dean of the year / the dormitory administrator** in the following situations:

- has specific symptoms of COVID 19;
- was diagnosed with SARS-CoV-2;
- is a direct contact with a person diagnosed with SARS-CoV-2 and is in quarantine.

## 5.2.8. PROVIDING MEASURES FOR STUDENTS IN RISK GROUPS AND / OR HAVING CHRONIC DISEASES AND / OR DISABILITIES.

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5.2.8.1. Students / trainees who are part of a risk group or who are diagnosed with conditions associated with moderate or severe immunosuppression (transplant, oncological diseases in immunosuppressive treatment, primary or acquired immunodeficiencies, other types of immunosuppressive treatments) may be exempted from physical presence in the university, even if they are vaccinated with the complete scheme.

5.2.8.2. Students / trainees suffering from chronic diseases will be monitored more closely. Students / trainees with chronic diseases who have reservations regarding the resumption of teaching activities, for the realization of which the physical presence of students / trainees in USAMVBT is required, will be able to be advised by the specialists and psychologists who care for them, regarding the necessary additional measures. to feel safe.


5.2.8.3. Students / trainees with disabilities, who participate in courses physically, depending on the specifics of the condition, may benefit from the adaptation of measures appropriate to specific disabilities;

5.2.8.4. Solutions will be identified regarding the development of online activities for students in other special situations. The situations will be analyzed on a case-by-case basis, and the solutions will seek to ensure the student's access to teaching activities, so as to ensure quality in education.

## **5.2.9. GENERAL RULES APPLICABLE IN THE USAMVBT CANTEEN**

5.2.9.1. Regarding the organization and development of the activity within the USAMVBT canteen, the following general rules will be observed:

- it is recommended, where possible, to serve a packaged meal, possibly on a pre-order basis;
- inside the canteen, in transit intervals, spaces for circulation, food distribution, or table seats, it is mandatory to observe the 1,5 meter physical distance and to wear a mask;
- it is possible to order the provision of dining places inside the canteen, in compliance with the hygienic-sanitary rules imposed by the authorities;
- the observance of the physical distancing measures is applied in any context and in any space, both at the table and for the transit intervals, circulation, food distribution, etc .;
- the management of specific equipment and objects (trays, cutlery, water carafes, etc.) will be adapted so that contacts are limited; the use of disposable cutlery is recommended;
- before and after each meal students / trainees will be recommended to wash their hands and follow the hygiene rules;
- the mask will be removed only when the students sit at the table;
- the dining room will be ventilated before and after the meal;

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- the cleaning and disinfection of the dining rooms will be strictly carried out, according to the cleaning and disinfection plan.

5.2.9.2. The canteen staff is responsible for the implementation of the hygienic-sanitary measures and for the observance of the norms of social distancing.

## 5.2.10. GENERAL RULES APPLICABLE IN STUDENT DORMITORIES

5.2.10.1. Regarding the organization and development of the activity within the USAMVBT dormitories, the following general rules will be respected:

- before the reopening of each student dormitory, all the common and accommodation spaces will be properly cleaned and disinfected;
- the collective / common spaces will be cleaned and disinfected daily, Monday to Friday;
- hand sanitizer dispensers will be provided at the entrance to the dormitories;
- **an action plan will be developed for each dormitory, in case of a SARS-CoV2 infection case. This plan will be displayed on the notice board at the dormitory entrance;**
- rooms will be distributed according to the number of students, respecting the physical distance of at least 1 m between the beds;
- rooms will be occupied by students from the same group, year of study, from the same study program or from the same faculty in order to limit the contact of students from different study groups. Priority for accommodation in dormitories benefits students who are vaccinated with the full vaccination schedule and for whom 10 days have elapsed since the completion of the full vaccination schedule, as well as those who have tested positive for SARS-CoV-2 virus infection in recent years. 180 days, but for which more than 14 days have passed since the date of the positive test. Proof of vaccination or cure is made on the basis of the EU digital certificate for COVID;
- common bathrooms will be provided with optimal facilities, especially liquid soap;
- travel within dormitories will be limited and congestion will be avoided;
- wearing a mask and keeping a physical distance of 1 meter is mandatory in shared areas;
- students will be constantly instructed on compliance with individual protection measures;
- common areas will be cleaned, disinfected and ventilated regularly;
- **students who are accommodated in the dormitory have the obligation to keep the rooms clean, to disinfect and to ventilate spaces regularly;**
- it will be recommended access by rotation in the common spaces (bathrooms, dining rooms or rooms intended for common use), so that a disinfection adapted to the specifics of each space is possible;

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- students will be recommended to avoid, as much as possible, the common spaces, and to carry out the activities in their own room;
- security / surveillance personnel will be trained on the specific rules of operation of the home during that period.

5.2.10.2. Before the accommodation in the dormitory, students are **required to complete the epidemiological survey questionnaire**.

5.2.10.3. In the event of a suspected or confirmed case of SARS-CoV-2, the isolation protocol will be implemented and the DSP will be notified or the 112 emergency service will be called.

5.2.10.4. The confirmed student will be isolated either in the isolation and treatment units attached to the hospitals, or at his / her personal home, provided that the trip to him / her is made by personal means of transport, and not by means of public transport.

5.2.10.5. The room contacts of the confirmed student will be quarantined in the dormitory room, provided that it has its own bathroom. If it does not have its own bathroom they will be quarantined in the isolator. If they are tested negative they will remain in the same room. Students tested positive will be taken to the isolator and the isolation protocol will be applied.

5.2.10.6. For quarantined students, specific solutions will be found to provide food at the room door.

### 5.2.11. GENERAL RULES APPLICABLE TO TRANSPORT

5.2.11.1. During transportation to and from USAMVBT, students will follow the general conduct measures provided by the approved rules for public transportation. Wearing a mask is mandatory.

5.2.11.2. If the student is transported by a vehicle provided by the USAMVBT, the driver and accompanying personnel will comply with the general protection measures. The vehicle will be properly ventilated and disinfected after each race.


### 5.2.12. GENERAL RULES APPLICABLE TO TRIAGE

5.2.12.1. In order to prevent infection of USAMVB employees and students with the new SARS-CoV-2 virus, the following rules will be considered:

a) The epidemiological triage of the students / trainees is carried out according to the legal provisions in force, respectively **Order no. 438/4629/2021 of the Ministry of Education and the Ministry of Health** regarding the medical assistance of preschoolers, undergraduate pupils and students in higher education institutions for maintaining community health and for promoting a healthy lifestyle.

b) Daily triage:

It is important that:

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- students / trainees to be clearly informed and to understand why people with symptoms should not participate in teaching activities for which the physical presence of students / trainees in USAMVBT is required;

- the whole academic community to collaborate in the observation of students, teachers and other categories of staff in order to reduce the risks of infection.

5.2.12.2. Daily triage is performed by students / trainees at home by measuring body temperature and assessing their own health, after which each decides on their own participation in teaching activities for which the physical presence of students / trainees in USAMVBT is required.

5.2.12.3. The following persons will not be present for didactic activities within the USAMVBT:

- persons displaying a temperature higher than 37.3° C and / or symptoms specific to SARS-CoV-2 infection (coughing, difficult breathing - shortness of breath, diarrhea, vomiting) or other infectious diseases;

- persons declared close contacts with a person infected with SARS-CoV-2, in home quarantine / institutionalized quarantine;

- persons waiting to be tested or who have been tested and are waiting for the results or persons who are living with a person who has been tested and is waiting for the results.


5.2.12.4. In the situations provided for at 5.2.12.3., students / teaching staff can continue their teaching activity online, health permitting, or they will be medically exempted and will resume courses at a later date.

5.2.12.5. Persons declared direct contacts of confirmed cases who have no symptoms, if they refuse testing, will not be admitted to the university for at least 14 days and will continue in the online learning system.

5.2.12.6. If the students / trainees display during the teaching activities for which the physical presence in USAMVBT is required, a fever or symptomatology specific to the SARS-CoV-2 infection, **the isolation protocol is applied**. The student who presents specific SARS-Cov-2 symptoms will be led to the isolation room by the teacher who identifies these symptoms, who has the obligation to notify the deans of the year by phone. The dean of the year will immediately inform the dormitory administrator / RF SARS CoV2 and the staff from the student medical office.

5.2.12.7. The return to the community of students / trainees who have had health problems and have been absent at least 3 days from teaching activities for which the physical presence of students / trainees in the USAMVBT is required **will occur based on a medical certificate stating the diagnosis, which the student / trainee will hand over to the secretariat prior to the first didactic activity. The certificates will be centralized at the faculty level by the faculty secretariat and will be handed over to the physician from the Student Medical Office.**

5.2.12.8. Teachers, auxiliary and non-teaching staff who display symptoms specific to a potentially infectious condition (fever, cough, headache, sore throat, difficult breathing, diarrhea, vomiting) will **isolate themselves at home, will contact their family doctor and**

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**report immediately to the hierarchical superior, who will immediately inform the person in charge appointed by the USAMVBT management at institution level.**

## 5.2.13. RULES REGARDING STUDENTS' ISOLATION

5.2.13.1. The rules apply if students / trainees present during teaching activities for which the physical presence or presence in dormitories, specific COVID-19 symptoms (e.g. coughing, breathing difficulty, vomiting, diarrhea, myalgia, altered general condition):


- the parents / family are immediately announced and, depending on the case, also the students' medical office staff;
- the student / trainee is immediately isolated; the student / trainee will wear a mask, will be separated from the rest of the study group / room mates and the space will be ventilated properly. The student / trainee will be isolated immediately in the isolator, respectively in the specially designated space of the USAMVBT;
- if during the isolation the student / trainee who shows symptoms uses the bathroom, it must be cleaned and disinfected, using approved cleaning products, before being used by anyone else;
- **the student / trainee will not be transported to the family doctor, pharmacy, emergency service or hospital, unless the symptoms / signs are severe, in which case the emergency service 112 will be called;**
- the person helping the student / isolated student must avoid contact with him / her, wear a mask and wash his / her hands thoroughly for at least 20 seconds;
- the sanitation of the room is done with a special disinfectant, after the student / trainee has left, in order to reduce the risk of transmitting the infection to other people;
- the student / trainee will return to the teaching activities for which the physical presence of the students / trainees in USAMVBT is required, respectively in the dormitory, with a **medical certificate issued by the attending physician / family doctor, specifying the diagnosis and certifying that there is no more epidemiological risk.**

## 6. RESPONSIBILITIES

6.1. The faculties and administrative structures of USAMVBT will draw up and implement specific plans / protocols.

6.2. The instructions from the normative acts will be taken into account, following the activities to be implemented, the responsible persons and the persons who verify / coordinate.

6.3. The present procedure is modified by law by the effect of modifications of the applicable legislation, certain provisions may become obsolete and at the same time new


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provisions may be issued, applicable from the moment of entry into force of the respective law.

6.4. The persons who ensure the organization and development of activities within the University of Agricultural Sciences and Veterinary Medicine of Banat "Regele Mihai I al României" in epidemiological safety for the prevention of diseases with SARS-CoV-2 virus, will have in addition to the responsibilities established in this procedure and the following responsibilities:

<b>Activity</b>	<b>Person Responsible</b>	<b>Person who checks</b>
Identifying the spaces that can be used in the educational process	RF SARS CoV2	RU-SARS-CoV2
Identifying spaces for temporary isolation of suspicious cases	Student Dormitory Administrator	Vice-rector for international relations and student activity
Organizing the spaces that can be used in the educational process	Faculty Administrator Department director The teacher	Dean/ RF-SARS-CoV2
Preparation of cleaning and disinfection plans	Faculty Administrator and Social Service	RF-SARS-CoV2/ General Administrative Director
Implementation of cleaning and disinfection plans	Employees	Faculty Administrator Dean / Social Service
Writing specific instructions for the prevention of SARS-CoV-2 virus disease	RF-SARS-CoV2	RU-SARS-CoV2
Student training	Student dormitory administrators /	Social Service / RF-SARS-CoV-2
Employee training	The teacher Department Director / Director of Directorates	RF-SARS-CoV2/ RU-SARS-CoV2
Reporting suspicious cases	Each employee / student in that situation	RF-SARS-CoV2/ RU-SARS-CoV2
Providing the necessary materials for cleaning and disinfection	Faculty Administrator / Designated Administrative Staff / Public Procurement Office	DGA

## 7. DOCUMENTED INFORMATION TO BE MAINTAINED:

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No.	Documented info. to maintain		Initiated by:	Circulates to:	Archiving information documented in the operational archive		
	Denomination	Code			Place	Duration	Resp.
1.	Signed statement for training / Signed statement for training – student dormitories	USAMVBT-PEC-PO 003-F04 /USAMVBT-PEC-PO 003-F09	RU-SARS-CoV2	RU-SARS CoV2> RF SARS Cov2/ Head of social office > Head of department/ Dean of the year > Teacher > Students	Discipline/ Organisational subdivision	5	Teacher / Organisational subdivision / Administrator
2.	Cleaning schedule	COD USAMVBT-PEC-PO002-F08 a si b	Responsible for cleaning (Teaching staff / auxiliary teaching staff / Non-teaching staff)	Responsible for cleaning (Teaching staff / auxiliary teaching staff / Non-teaching staff > Administrator	Discipline/ Organisational subdivision	5	Teacher/Ad ministrator
3.	List of spaces identified for teaching activities	USAMVBT-PEC-PO 002-F05	RF SARS CoV 2	RU SARS CoV 2	RU SARSCoV2	5	RU SARSCoV2
4.	The situation of occupied spaces for temporary isolation in suspicious cases	USAMVBT-PEC-PO 002-F06	Dormitory Administrator	Dormitory Administrator>DGA> Vice-rector for international relations and student activities >RU-SARSCoV2>CA	Vice-rector's office for international relations and student activities	5	Secretary international relations and student activities
5.	Room mirror plan	USAMVBT-PEC-PO 002-F07	Teacher	Teacher > Head of department > Dean	Discipline	5	Teacher

## 8. ANNEXES

1.	Action plan at the university level	<b>CODE USAMVBT-PEC-PO003-F01</b>
2.	Specific instructions	<b>CODE USAMVBT-PEC-PO003-F02</b>
3.	Cleaning and disinfection plan	<b>CODE USAMVBT-PEC-PO002-F03</b>
4.	Training report - signed statement for training	<b>CODE USAMVBT-PEC-PO002-F04</b>
5.	List of spaces identified for teaching activities	<b>CODE USAMVBT-PEC-PO002-F05</b>
6.	The situation of occupied spaces for temporary isolation in suspicious cases	<b>CODE USAMVBT-PEC-PO002-F06</b>
7.	Room mirror plan sample	<b>CODE USAMVBT-PEC-PO002-F07</b>
8.	Teaching space cleaning schedule	<b>CODE USAMVBT-PEC-PO002-F08a</b>
9.	Common space cleaning schedule	<b>CODE USAMVBT-PEC-PO002-F08b</b>
10.	Signed statement for training – student dormitories	<b>CODE USAMVBT-PEC-PO002-F09</b>