

	<b>University of Life Sciences „King Mihai I” from Timisoara”</b>	<b>Issuing authority</b> Quality Management Department
	Regulations regarding the granting of scholarships and other forms of material support <u>for students from the University of Life Sciences "King Mihai I" from</u> <u>Timisoara"</u>	<b>Edition 3 /</b> <b>Revision 0</b>
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### Appendix no.1

## PROCEDURE REGARDING THE GRANT OF SCHOLARSHIPS UNDER THE U.L.S.T.

1. The Ministry of Education and Culture distributes the funds for granting scholarships, proportionally to the total number of students enrolled in full-time university study programs, without tuition fees, bachelor's and master's study cycles, based on the institutional contract for the scholarship fund.

2. Scholarship Commission of the U.L.S. "King Mihai I" from Timișoara, through the relevant Vice-Rector, distributes the scholarship fund to the faculties depending on the number of full-time students, without tuition fees for the bachelor's and master's study cycles.

3. The Council of each faculty appoints a Faculty Scholarship Awarding Committee, made up of the vice-dean responsible for student issues - as president, and as members of the committee: the chief secretary of the faculty and a student representative from among those elected to the respective faculty's Council . The scholarship awarding commission per faculty distributes the scholarship funds allocated to the faculty by study programs and study years, in relation to the number of full-time students, without tuition fees for bachelor's and master's study cycles.

4. Announcements for the submission of applications and supporting documents in order to obtain certain categories of scholarships will be published on the website and on the notice board of each faculty at least 15 working days before the deadline for their submission.

5. The faculty scholarship awarding committee draws up a list of academic results in 3 copies, in descending order of weighted averages, for students who enroll in merit scholarships or performance scholarships.

6. The faculty secretariat displays on the notice board the list of documents required to submit the file for social grants and occasional social grants, according to Annex no. 2. For situations in which there are reasonable suspicions, the application evaluation committee for the granting of the social scholarship may request the student to present the social investigation report, made in compliance with the legal provisions, from which the exact situation of his family emerges. The social investigation is mandatory if the student's parents work or live abroad.

7. The secretariat of each faculty sends to the corresponding Vice-Rector 2 copies of the list of scholarships proposed by the commissions (Appendices 6a, 6b, 6c, 6d and 6f), stamped and signed by the members of the commission awarding scholarships per faculty.

8. The relevant vice-rector approves and sends 1 copy to the secretariat of each faculty through the Registry, and one copy is kept in the archives of the Scholarships Commission at the university.