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Appendix No 2

## DOCUMENTS REQUIRED FOR THE SUBMISSION OF THE SOCIAL GRANT APPLICATION

I. In order to obtain a social aid scholarship, **students orphaned by one or both parents** must submit the following documents:

1. standard application, as per **Annex 3, registered with the faculty secretariat**;
2. copies of ID cards (student and family members);
3. copies of birth certificates (student and family members);
4. copy of marriage certificate, if applicable;
5. copy of the death certificate(s) of the parent(s);
6. supporting documents **relating to their own income and that of their family members**, if applicable:
  - 6.1. coupons or certificate from the pension fund regarding the amount of the survivor's pension for the months taken into account (*July, August, September, December, January, February*);
  - 6.2. unemployment vouchers/certificates;
  - 6.3. net income statement for the months taken into account (*July, August, September, December, January, February*);
  - 6.4. Supporting documents from the Financial Administration regarding net income from authorized activities (e.g. rents, authorized individuals, family associations, commercial companies, etc.), according to the provisions of Law no. 227/2015 on the Fiscal Code;
  - 6.5. certificate from the town hall in whose district he/she is resident, certifying agricultural income (explicitly stating whether agricultural income is earned);
  - 6.6. notarised statement given by family members who do not earn any income.
  - 6.7. a sworn declaration by the applicant that he/she has no income other than that declared (see **Annex 5**)

II. In order to obtain a social aid scholarship, **students coming from children's homes (foster homes) or foster care** must submit the following documents:

1. standard application, as per **Annex 3, registered with the faculty secretariat**;


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2. copies of ID cards/ID cards (student and family members);
3. copies of birth certificates (student and family members (foster care));
4. supporting documents relating to their situation:
  - 1.1. certificate showing that the applicant is in foster care;
  - 1.2. a copy of the court decision showing that the applicant is in foster care and other supporting documents;
4. supporting documents for **own income and that of family members (placement)** for the award of the social grant, if applicable:
  - 4.1. unemployment vouchers/certificates;
  - 4.2. coupons or vouchers for foster care allowance;
  - 4.3. net income statement for the months taken into account (*July, August, September, December, January, February*);
  - 4.4. Supporting documents from the Financial Administration regarding net income from authorized activities (e.g. rents, authorized individuals, family associations, commercial companies, etc.), as provided for by Law no. 227/2015 on the Fiscal Code;
  - 4.5. certificate from the town hall in whose district he is resident, certifying agricultural income (explicitly stating whether agricultural income is earned);
  - 4.6. notarized statement given by family members (foster care) who do not earn any income.
  - 4.7. a sworn statement by the applicant that he/she has no income other than that declared (see **Annex 5**).

**III.** In order to obtain a social aid scholarship, **students applying for a scholarship on medical grounds** must submit the following documents:

1. standard application, as per **Annex 3, registered with the faculty secretariat**;
2. copy of identity card;
3. medical certificate issued by a specialist doctor, other than the family doctor, stating the course and clinical picture of the medical problem from which the student suffers and which falls under the provisions of Article 13 paragraph. (6) b);
4. medical certificate from the Student Dispensary of the University of Life Sciences „King mihai I” from Timisoara.

**IV.** In order to obtain a social assistance grant, **students from families whose average net monthly income per family member is less than the amount of the minimum net income in the economy** must submit the following documents:

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1. standard application, as per **Annex 3, registered with the faculty secretariat**;
2. copies of ID cards/ID cards (student and family members);
3. copies of birth certificates (student and family members);
4. student or pupil certificates for family members attending an educational institution, specifying whether or not they receive a grant;
5. supporting documents relating to the **income of the students applying for** the social grant **and of the other members of the family**, where applicable:
  - 5.1. coupons or certificate from the pension office regarding the amount of pension (whatever its nature) for the months to be taken into account (*July, August, September, December, January, February*);
  - 5.2. unemployment vouchers/certificates;
  - 5.3. statements of the amount of allowance received for minor children;
  - 5.4. a statement showing the total net monthly income for the last three months (*July, August, September and December, January, February*) **of each of the student's parents** and, if applicable, **siblings and other family members**, etc.;
  - 5.5. a notarised affidavit from family members who do not earn any income;
  - 5.6. copy of the court decision, if parents are divorced; complete with a statement/slips on the amount of maintenance for the student and his/her siblings;
  - 5.7. Supporting documents from the Financial Administration regarding net income from authorized activities (e.g. rents, authorized individuals, family associations, commercial companies, etc.), according to the provisions of Law no. 227/2015 on the Fiscal Code;
  - 5.8. certificate from the town hall in whose district he/she is resident, certifying agricultural income (explicitly stating whether agricultural income is earned);
  - 5.9. income statement, as per **Annex 4**;
  - 5.10. a sworn statement by the applicant that he/she has no other income than that declared (see **Annex 5**).

V. In order to obtain a social aid scholarship, **students between 26 and 35 years of age** must submit the following documents:

1. standard application, as per **Annex 3, registered with the faculty secretariat**;
2. copies of ID cards (student and family members);

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3. copy of marriage certificate, if applicable;
4. copies of birth certificates (student and family members);
5. supporting documents regarding the **income of the student applying for the social grant, and of the persons he/she cares for, such as children, spouse, etc.**, if applicable:
  - 5.1. coupons or certificate from the pension fund regarding the amount of the survivor's pension for the months to be taken into account;
  - 5.2. unemployment vouchers/certificates;
  - 5.3. a statement showing the total net monthly income for the last three months (*July, August, September, December, January, February*) and, if applicable, the net monthly income **of the persons for whom he/she is responsible, such as children, spouse, etc.**;
  - 5.4. Supporting documents from the Financial Administration regarding net income from authorized activities (e.g. rents, authorized individuals, family associations, commercial companies, etc.), as provided for by Law no. 227/2015 on the Fiscal Code;
  - 5.5. certificate from the town hall in whose district he/she is resident, certifying agricultural income (explicitly stating whether agricultural income is earned);
  - 5.6. a sworn statement by the applicant that he/she has no income other than that declared (see **Annex 5**).

VI. In order to obtain an **occasional maternity grant**, **students** must submit the following documents:

1. standard application, as per **Annex 3a**, **registered at the U.S.V.T. registry**;
2. copy of identity card;
3. copy of the child's birth certificate;
4. certificate issued by the faculty where she is a student.

VII. In order to obtain an **occasional maternity grant**, *students whose spouses do not earn any income or whose income is higher than the national minimum net basic wage* must submit the following documents:

1. standard application, as per **Annex 3a**, **registered at the U.S.V.T. registry**;
2. copy of identity card;
3. copy of spouse's identity card;
4. certificate issued by the faculty where she is a student;


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5. copy of marriage certificate;
6. copy of the child's birth certificate;
7. supporting documents **relating to their own and their spouse's income**, if applicable:

- 7.1. coupons or certificate from the pension fund regarding the amount of the survivor's pension for the 3 consecutive months preceding the application;
- 7.2. unemployment vouchers/certificates;
- 7.3. net income statement showing total net monthly income for the last three months preceding the application, etc.;
- 7.4. Supporting documents from the Financial Administration regarding net income from authorized activities (e.g. rents, authorized individuals, family associations, commercial companies, etc.), as provided for by Law no. 227/2015 on the Fiscal Code;
- 7.5. certificate from the town hall in which he/she is domiciled, certifying agricultural income (explicitly stating whether agricultural income is earned);
- 7.6. notarial declaration given by the wife if she does not get any income;
- 7.7. a sworn statement by the student that he/she has no income other than that declared (see **Annex 5**).

**VIII.** The following documents must be submitted in order to obtain an **occasional death grant**:

1. standard application, as per **Annex 3a, registered at the U.L.S.T. registry**;
2. copy of identity card;
3. copy of marriage certificate;
4. copy of birth certificate, if applicable;
5. copy of the death certificate.
6. the student's spouse will also submit supporting documentation of income in the event of the student's death:
  - 6.1. notarized statement given by the spouse if he/she does not get any income;
  - 6.2. supporting documents from the Financial Administration on net income from authorized activities (e.g. rents, authorized individuals, family associations, commercial companies, etc.), as provided for by Law no. 227/2015 on the Fiscal Code;
  - 6.3. certificate from the town hall in which the applicant is domiciled, certifying agricultural income (explicitly stating whether agricultural income is earned).

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**IX.** In order to obtain an **occasional welfare grant for clothing and footwear**, the documents referred to in **point IV** must be submitted.