
 COD ULST - R045	University of Life Sciences "King Mihai I" from Timișoara	Issuing body Quality Management Department
	REGULATION ON THE ORGANISATION AND FUNCTIONING OF THE UNIVERSITY VETERINARY CLINICS OF THE FACULTY OF VETERINARY MEDICINE OF TIMISOARA	

REGULATION

ON THE ORGANISATION AND FUNCTIONING OF THE UNIVERSITY VETERINARY CLINICS OF THE FACULTY OF VETERINARY MEDICINE OF TIMISOARA

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CAP. I. SCOPE

Art. 1 (1) This Regulation establishes the general framework for the organization and functioning of the University Veterinary Clinics of the Faculty of Veterinary Medicine Timisoara, the objectives, activities, responsibilities and main rules of biosecurity at the level of University Veterinary Clinics (UVC);

(2) The Regulation applies to all structural components of the UVC.

CAP. II. SCOP

Art. 2. The purpose of the Regulation is to regulate the activities and functioning of the University Veterinary Clinics of the Faculty of Veterinary Medicine Timisoara.

CAP. III. ABBREVIATIONS


Art. 3. The following abbreviations shall be used throughout these rules:

- **NSVFSA** - National Sanitary Veterinary and Food Safety Authority;
- **RAQAHE** - Romanian Agency for Quality Assurance in Higher Education;
- **UVC** - University Veterinary Clinics;
- **EAEVE** - European Association of Establishments for Veterinary Education;
- **ELIA** - Enzyme linked immunosorbent assay;
- **ESEVT** - European System of Evaluation of Veterinary Training;
- **FVMT** - Faculty of Veterinary Medicine Timisoara;
- **FVE** - Federation of Veterinarians of Europe;
- **M.N.E.** - Ministry of National Education;
- **M.N.E.S.E.** - Ministry of National Education and Scientific Research;
- **M.E.R.Y.S.** - Ministry of Education, Research, Youth and Sport;
- **PCR** - Polymerase chain reaction;
- **NRQHE** - National Register of Qualifications in Higher Education
- **DSVM** - Doctoral School of Veterinary Medicine
- **SOP** - Standard Operating Procedure.
- **ULST**- University of Life Sciences "King Mihai I" from Timisoara.

CAP. IV. NORMATIVE REFERENCES

Art. 4. Primary legislation - University Veterinary Clinics (UVC) shall be organised and operated in accordance with the provisions:

- National Education Law no.1/2011, as amended;
- Law no. 288/2004 on the organisation of university studies, with subsequent amendments and additions;
- Law no. 87/2006 .cation, as amended and supplemented;
- M.N.E. Order No 5146/2019 approving the generalised application of the European Credit Transfer System;
- Order M.N.E.S.E. no. 3952/2012 regulating some measures regarding the completion of studies in higher education for the situations referred to in art. 361 para. (4) and (5) of the National Education Law no. 1/2011;
- M.N.E.S.E. Order no. 6125/2016 on the approval of the Framework Methodology for the organization and conduct of the license/diploma and dissertation exams;
- Government Decision no. 469/2015 for the approval of the minimum mandatory criteria for authorization and accreditation for university degree programs in Medicine, Dentistry, Pharmacy, General Nursing, Midwifery, Veterinary Medicine, Architecture;
- Law No 319/2003 on the status of research and development staff, as amended and supplemented;

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- Law No 206/2004 on good conduct in scientific research, technological development and innovation, as amended and supplemented;
- Law No 43/2014 on the protection of animals used for scientific purposes, as amended;
- Law 53/2003 - Labour Code, as amended and supplemented, Law 319/2006 on Safety and Health at Work, as amended and supplemented;
- Law No 160/1998 on the organisation and practice of the profession of veterinary surgeon, republished, with subsequent amendments and additions;
- Ordinance No 42/2004 on the organisation of veterinary activity, as amended and supplemented;
- Veterinary status;
- Code of Veterinary Medical Ethics;
- NSVFSA Order No 17/2008 approving the Sanitary Veterinary Standard on the procedure for registration and official control of establishments carrying out veterinary medical assistance activities, with subsequent amendments and additions,
- NSVFSA Order No 114/2013, approving the sanitary veterinary and food safety standard on the authorisation of laboratories carrying out activities subject to sanitary veterinary and food safety supervision and control, with subsequent amendments and additions;
- NSVFSA Order no. 64/2012 approving the sanitary and veterinary standard on prescription forms with special regime and the methodological rules for their use;
- NSVFSA Order no. 83/2014 approving the Veterinary Sanitary Standard on the conditions of organization and operation of veterinary pharmaceutical establishments, as well as the procedure for veterinary sanitary registration/veterinary sanitary authorization of veterinary pharmaceutical establishments and activities, with subsequent amendments and additions;
- Decisions of the National Council of the Romanian College of Veterinarians: 79/12.06.2018, 64/10.12.2015, 63/10.12.2015, 59/29.01.2015, 58/29.01.2015, 36/01.12.2012, 34/01.12.2012, 33/01.12.2012, 24/03.12.2011, 19/01.07.2011, 7/16.10.2009, the College of Veterinarians' Guide to Euthanasia;
- GD no. 856 of 16 August 2002 on waste management records and for the approval of the list of waste, including hazardous waste;
- Order No 1226/2012 approving the Technical Rules on the management of waste from medical activities and the Methodology for data collection for the national database on waste from medical activities.

Art. 5. Reference standards:


- The specific standards of the Romanian Agency for Quality Assurance in Higher Education (RAQAHE) related to the specialist committee no. 9 - Agricultural Sciences, Forestry and Veterinary Medicine;
- Directive 36/2005 of the European Parliament and of the Council of the European Union on the recognition of professional qualifications, as amended and supplemented by Directive 55/2013 of the European Parliament and of the Council of the European Union;
- ESEVT accreditation standards - SOP of the European Association of Establishments for Veterinary Education (EAEVE) and the Federation of Veterinarians of Europe (FVE)

Art. 6. Secondary legislation:

- University of Life Sciences "King Mihai I" from Timisoara (ULST);
- ULST Regulations.

CAP. V. DESCRIPTION OF THE REGULATION

Cap. V.1. GENERAL CONSIDERATIONS

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(1) The University Veterinary Clinics (CVU) are organized as a distinct functional structure, without legal personality, subordinated to the Faculty of Veterinary Medicine Timisoara (FVMT) and implicitly to ULST, where the activities necessary to achieve the following missions and objectives are carried out:

(a) The primary objective of the CVU: to train students and ensure the conditions for the acquisition of specific professional competences, including research and transversal competences, as recorded by FVMT in the National Register of Higher Education Qualifications (NRHEQ);

(b) Provision of medical-veterinary assistance services, specialist consultancy and clinical research studies according to FVMT and ULST Research Plans, on an annual, medium and long-term basis and/or on a contractual basis with third parties;

(c) The provision of training and specialisation in the field, continuing professional development of veterinarians and other staff;

(d) Conducting research-development-innovation activities, participation in national and international research project competitions, implementation of projects, with a view to increasing quality, competitiveness and relevance in research and orienting the ULST Research-Innovation Strategy towards the development and adoption of technologies aimed at solving specific public sector problems and towards research activities that provide economically relevant results.

(2) The University Veterinary Clinics (CVU) of the Faculty of Veterinary Medicine Timisoara are part of the national network of units where veterinary medical assistance activities are carried out and constitute the main location for carrying out the didactic activities of clinical education, for carrying out the professional practice of FVMT students and for carrying out clinical research in the veterinary medical field.

Art. 8. Teaching activity, including specialist practice, veterinary medical assistance, specialist consultancy and clinical research, shall be carried out in an integrated manner and in accordance with the provisions of these Regulations.

Art. 9. The authorisation and organisation of activities in the CVU shall be based on ANSVSA Order No 17/2008 and other legal provisions in force.

Art. 10. The Veterinary Medical Service shall operate throughout the calendar year.

Art. 11. For carrying out teaching, research, medical-veterinary services, student practice and continuous professional training activities, the CVU has premises within the FVMT respectively ULST - *Annex 1* - Premises related to the University Veterinary Clinics and premises serving the CVU. All the premises are in the ULST patrimony.


Art. 12. All the facilities (equipment, medical apparatus, instruments, furniture, etc.) in the University Veterinary Clinics are under the management of the persons nominated as managers within each discipline or group of clinical disciplines.

Cap. V.2. ORGANISATION OF UNIVERSITY VETERINARY CLINICS

Art. 13. The staff employed in the University Veterinary Clinics (CVU) consists of:

- A coordinator of the CVU, proposed by the FVMT Council, endorsed by the Administrative Council and approved by the University Senate;
- Teaching, auxiliary teaching and non-teaching staff in the specialist clinics of FVMT;
- PhD students of the Doctoral School of Veterinary Medicine (DSVM);
- Three veterinarians of the Reception - Triage, Guard and Veterinary Hospital Services;
- A skilled worker - driver;
- Three animal keepers.

Art. 14. Duties of the CVU staff

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(1) The duties of the staff, related to the activities carried out in the CVU, are established by the Dean of the FVMT, on the proposal of the CVU coordinator and are mentioned in the job description.

(2) The duties of the CVU coordinator are determined by the FVMT Dean and are mentioned in the job description.

(3) The assignments of DSVM doctoral students are established by the PhD supervisors of the respective doctoral students and are approved by the DSVM Director and the FVMT Dean.

Art. 15. The structural components of the CVU are:

- (1) Reception Service - Triage;
- (2) Guard Service;
- (3) Veterinary clinic hospital;
- (4) Specialty clinics corresponding to the clinical disciplines included in the FVMT curriculum - *Annex 2* - Specialty clinics and corresponding clinical disciplines included in the FVMT curriculum;
- (5) Veterinary Emergency Service;
- (6) Imaging Service - Outpatient;
- (7) Forensic medicine, pathology and animal health services;
- (8) Laboratories serving CVU;
- (9) CVU central pharmaceutical warehouse;
- (10) Transport service and mobile clinic;
- (11) Biobaza FVMT.

Art. 16. Reception, Guard and Hospital Services

(1) They have employed the following staff: three veterinarians and one animal handler.

(2) The staff employed shall work in shifts according to a work schedule proposed by the CVU coordinator and approved by the FVMT dean, so as to ensure daily medical-veterinary services throughout the year.

(3) The CVU Guard Service schedule is posted at the entrance to the CVU reception area and on the official promotional pages of the FVMT website and Facebook.


(4) The activities carried out in the Reception - Triage, Guard and Hospital Services are represented by: registration activities, patient triage, medical-veterinary services, medical emergencies, hospitalization, euthanasia services, euthanasia services, clinical management and teaching activities. The flow of activities is shown in *Annex 3* - Flow of activities in the CVU.

(5) FVMT students carry out internships, according to the curriculum, at the CVU. For these internships, the student's mission, topics, objectives and tasks are specified in the internship subject sheet, corresponding to the year of study, prepared by the holder of the respective subject. The organisation of the student's activities and duties during the internship in the Reception -Triage, Guard and Hospital services are included in *Annex 4 - Instruction on the organisation of the student's activities and duties in the CVU*.

(6) Work in these services shall be carried out continuously, 24 hours a day, throughout the year. The students of the Faculty of Veterinary Medicine, who carry out their specialist practice in the CVU, are present in the on-call service 24 hours a day (according to the schedule made by the CVU coordinator), providing permanent monitoring for cases admitted to the CVU hospital and assisting the on-call doctor and/or the doctors in the specialist clinics.

(7) Veterinary medical emergencies will be managed, depending on the situation, by: the veterinarian specializing in veterinary emergencies, the veterinarians specializing in the emergency in question (during the working hours of the specialist clinics or outside working hours, at the request by telephone of the veterinarian specializing in veterinary emergencies or the veterinarian on call) or by the veterinarians of the CVU On Call Service.

Art. 17. Specialist clinics and CVU services

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(1) The University Veterinary Clinics are structured in two components: **Large Animal Clinics** and **Pet Clinics**. Within the CVU there are separate areas (for clinical examination, treatment and hospitalisation) for large animals and pets respectively. Both components include specialist clinics.

(2) The specialty clinic is a structural unit comprising a group of closely related clinical disciplines. The specialty clinics within the CVU are: Surgery Clinic (pets, livestock); Infectious Diseases Clinic; Medical Clinic; Reproduction Clinic; Parasitology Clinic; Forensic Medicine, Pathology and Poison Control Service; Imaging-Ambulatory Service; Veterinary Emergency Service;

(3) The staff of the specialist clinics (teaching and auxiliary teaching staff) carry out, in an integrated manner, teaching activities (bachelor-master and doctorate in the field of Veterinary Medicine - VM), medical-veterinary assistance and clinical research, as stipulated in the FVMT's function statement, in the annexes to the function statement and in the job descriptions, in compliance with the legal norms in force.

(4) The Head of the Clinic/Specialty Service is proposed by the FVMT Board and appointed by Decision of the Rector of ULST, based on the approval of the ULST Board of Directors.

(5) The duties of the head of the specialist clinic shall be established by the FVMT Board and submitted for approval to the ULST Board of Directors, together with the proposal for the appointment of the head. The responsibilities of the head of the clinic/specialty service include educational, administrative or organisational aspects, of a professional, scientific or advisory nature, which are directly related to the work carried out in the clinic.

(6) The duties of the staff of the specialist clinics of the CVU are set out in the job description.

(7) The medical-veterinary services provided by specialist clinics for both pets and farm animals are :

Surgery clinic:


- Soft tissue surgery (abscess treatments, wounds, operations on the head, neck, salivary glands, perianal glands, thoracic cavity, operations on hernias, castrations, caesarean sections, digestive tract operations, urinary tract treatments, oncological treatments);
- Orthopaedic surgery (treatment of sprains, dislocations, fractures, ligament disorders, dysplasia, bone neoplasia);
- Dentistry (scaling, periodontal treatments, cavities, tooth extractions, dental reconstructions, dentures, implants);
- Ophthalmology (eyelid surgery, keratitis treatments, cataracts, glaucoma).

7.2 Infectious Diseases and Preventive Medicine Clinic and Laboratory:

- Bacteriological examinations (cultural examination of various pathological materials from pets, livestock, reptiles, birds, exotic birds, etc.);
- Sensitivity testing to different classes of antimicrobial substances (performing and interpreting antibiograms);
- Preparation of autovaccine biological products used to combat infectious diseases;
- Disease diagnosis and epidemiosurveillance in livestock by serological tests;
- Advice on immunisation of pets for various infectious diseases (vaccination schemes, recommendations for kennels and catteries);
- Vaccination of pets;
- Diagnosis of viral infectious diseases in pets using rapid immunochromatographic diagnostic tests;
- Expert advice for livestock breeders and farmers.

7.3 Medical Clinic and Laboratory:

- Gastroenterology;
- Cardiology;
- Neurology;
- Urology;

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- Endocrinology;
- Diseases of nutrition and metabolism.

7.4 Reproductive Clinic and Laboratory:

- Oestrus cycle monitoring;
- Artificial seeding;
- Gestation diagnosis and gestation monitoring;
- Parturition assistance (childbirth);
- Diagnosis and treatment of obstetrics and gynaecology;
- Andrology;
- Sperm quality assessment (Spermogram).
- Semen preservation.

7.5 Parasitology Clinic and Laboratory:

- Coproparasitological diagnosis;
- Haemoparasitological diagnosis;
- Enzyme-linked immunosorbent assay (ELIA);
- Dermatological diagnosis;
- Mycological diagnosis;
- Molecular biology diagnostics (PCR).

7.6 Veterinary emergency service:

- Emergency veterinary care;
- Monitoring and medical care of patients with veterinary emergencies requiring specialist care.

7.7 Imaging Service - Outpatient (radiology, computer tomography and ultrasound), permanent service:


- Simple X-ray examinations for dental, orthopaedic, chest examinations (simple, oesophagography);
- Simple examinations and contrast studies for disorders of organs in the abdominal cavity (barium passage, peritoneography, contrast examinations of the urinary system: cystography, excretory urography);
- Simple CT and post-contrast investigations;
- Ultrasound examinations to establish gynaecological and andrological diagnoses;
- Ultrasound of abdominal cavity organs and echocardiography.

7.8 Forensic medicine, pathology and animal health services:

- Necropsy examination;
- Histopathological Examination;
- Cytological Examination.

7.9 Other services offered in the CVU:

- **Haemodialysis** in pets;
- **Acupuncture** in pets:
 - Traditional Chinese medicine diagnosis and consultation;
 - Acupuncture, aquapuncture and/or moxa therapy;
- **Microchipping dogs and registration in the Register of Owned Dogs (ROD);**
- **Pet euthanasia;**
- **Spare.**

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7.10 Veterinary Hospital:

- Patient admission and care;
- Recommended patient treatments and procedures;
- Pre- and postoperative therapy;
- Round-the-clock monitoring and support.

Art. 18. Forensic medicine, pathology and animal health service

(1) The staff (teaching and auxiliary teaching staff) working in this service, carry out, integrated, teaching activities (bachelor-master and doctoral cycle in the field of Veterinary Medicine - VM) in the disciplines of Pathology, Forensic Medicine and Histology, laboratory, clinical and clinical research activities, as stipulated in the FVMT's job description, in the annexes to the job description and in the job descriptions, in compliance with the legal norms in force.

(2) Duties:

- a) Performs specific examinations requested by specialist clinics or third parties in a timely manner;
- b) Completes the autopsy report or the analysis bulletin and makes it available to the applicant;
- c) Keeps records of all cadavers resulting from veterinary clinic activities;
- d) Manages the activities of taking back animal waste (animal carcasses or portions thereof) resulting from the activities of CVU and other GMF disciplines that use such materials in the teaching process, by the service provider for the neutralization of this type of waste, based on the service contract concluded between ULST and the provider.

Art. 19 Laboratories

(1) A laboratory is a facility, generally attached to a specialist clinic, which provides laboratory medical services, i.e. the examination of material from the animal body, in order to provide information for the diagnosis, treatment and prevention of disease or for the assessment of the health status of animals;

(2) Laboratories serving CVU:

- Functional and Metabolic Exploration Laboratory
- Laboratory of Parasitology and Parasitic Diseases / Dermatology and Mycotic Diseases
- Laboratory for research and training in communicable diseases in pets
- Small animal breeding laboratory
- Toxicology Laboratory


(3) The responsibilities of the laboratory management shall include educational, administrative or organisational matters of a professional, scientific or advisory nature which are directly related to the work carried out by the laboratory.

(6) The functional circuits within the Laboratory must be so structured and equipped as to prevent the risk of accidental contamination and to be able to operate smoothly - in accordance with the CVU's biosafety principles and rules.

(7) The collection, storage, disposal and neutralization of waste resulting from medical activities in the laboratory shall be carried out in accordance with the legal provisions in force.

(8) The laboratory must have appropriate containers for the separate collection of waste by category: hazardous waste (infectious, sharps, pungent, chemical and pharmaceutical) and non-hazardous waste, similar to household waste.

(9) Access to the laboratory workspace is allowed only to personnel working in the laboratory, including students or PhD students designated by the laboratory manager/coordinator. In special situations, where the presence of persons from outside the laboratory is required or necessary, access shall be granted only with the approval of the laboratory manager/coordinator, for a specified period and only in the presence of an employee working in the laboratory.

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Art. 20. CVU central veterinary pharmaceutical warehouse

(1) The central veterinary pharmaceutical warehouse of the CVU is a veterinary pharmaceutical unit without legal personality and is part of the organisational structure of the University Veterinary Clinics, functioning as a specialised service.

(2) The central veterinary pharmaceutical warehouse of the CVU shall carry out activities to ensure the purchase, storage and distribution of veterinary medicinal products, veterinary reagents and diagnostic kits, other veterinary products, animal feed and medicated feed to the specialist clinics of the CVU of the FVMT.

(3) The Central Veterinary Pharmaceutical Warehouse of the CVU - FVMT is established and operates in accordance with ANSVSA Order No 17/2008, approving the Sanitary Veterinary Standard on the procedure for registration and official control of establishments carrying out veterinary medical assistance activities - Art. 3 and in compliance with the provisions of ANSVSA Orders no. 83/2014 and no. 89/05.08.2016 for the approval of the Veterinary Sanitary Norm on the conditions of organization and operation of veterinary pharmaceutical establishments, as well as the procedure of veterinary sanitary registration/veterinary sanitary authorization of establishments and activities in the veterinary pharmaceutical field.

(4) The person in charge of the Central Veterinary Pharmaceutical Store of the CVU is the holder of the Veterinary Pharmacy and Therapeutics discipline of the FVMT. The duties and organization of activities are included in *Annex 5 Rules of operation of the Central Veterinary Pharmaceutical Store of the CVU*.

Art. 21. Transport service and mobile clinic

(1) The main activities within this service are:


- a) Transport of students and teaching staff to the premises of the various establishments with which collaboration agreements have been concluded for teaching activities or outpatient clinical activity. Field trips are made according to the semester schedule drawn up by the CVU coordinator, based on requests from subject holders, for extramural teaching activities;
- b) Transport of students and teaching staff to the field at the request of animal owners to provide veterinary medical services (mobile clinic);
- c) Transporting animals to and/or from the CVU premises at the request of animal owners for veterinary medical services;
- d) Transport of animals between the SDE or SDE km6 teaching station and the CVU for teaching purposes or for the provision of veterinary medical assistance;
- e) Transport of animal carcasses, body parts or organs, from the relevant establishments (slaughterhouses, farms) to the ULST premises, for teaching and/or research activities. The transport of these products is carried out by the vehicle authorised for this purpose;
- f) Other travel in the interest of faculty and student instruction, with the approval of the Dean of the Faculty or the CVU Coordinator;

(2) The service has means of transport for students for extramural clinical activities, for transporting animals and for transporting teaching materials (animal cadavers, body parts and organs).

Art. 22. Biobaza

(1) The purpose of the Biobaza is to provide the necessary animals for teaching and experimental purposes. Optimum conditions of growth, hygiene and feeding shall be provided in the biobasis, in accordance with specific technological standards.

(2) The organisation and operation of the biobank shall be subject to national and international regulations in this field.

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(3) The Head of the Biobank is proposed by the FVMT Board and appointed by decision of the Rector of ULST, based on the approval of the ULST Board of Directors.

(4) The Biobaza is equipped with specific equipment for the maintenance and monitoring of animals used for teaching and experimental purposes, animal surveillance systems and research equipment (front loader with intervention equipment, milling machine, paddock leveller), scales, trawls, individual feeding system (American Calan system, Range Mate system).

(5) The Biobaza also serves as a place for practical training of students of the Faculty of Veterinary Medicine.

(6) The component units of the BioBase are:

6.1. Experimental unit laboratory animals (mice, rats), guinea pigs and rabbits. The experimental unit is under the coordination of the Prorectorate for Research, Innovation and Technology Transfer of the "Regele Mihai I of Romania" University of Agricultural Veterinary Sciences of Banat in Timișoara.

The animal housing capacity used for teaching and experimental purposes is: 450 - 720 mice, 120 - 420 rats, 48 - 240 guinea pigs and 9 - 72 rabbits, depending on body mass. If individually ventilated cages are used, the unit can accommodate 192 - 432 mice or 24 - 96 rats.

The unit is equipped with specific equipment for the maintenance and monitoring of animals used for teaching and experimental purposes:

- Laboratory animal cages;
- CTAs to facilitate/create microbiological units needed for research;
- Individually ventilated cages;
- Hote/change station;
- Sterilizers;
- Animal intervention equipment;
- Microclimate monitoring equipment.

6.2. Swine experimental unit

The unit is equipped with stalls for pigs. The housing capacity for animals used for teaching and experimental purposes is: 200 miniature pigs housed in conventional housing or 137 pigs weighing 100-150 kg (or 188 pigs weighing up to 100 kg) housed in cold housing.

6.3 Cattle experimental unit

The unit is equipped with cow stalls. The accommodation capacity for animals used for teaching and experimental purposes is: 32 head of bulls (heifers or beef bulls).

6.4 Equine experimental unit.

The unit is equipped with horse boxes. The accommodation capacity for animals used for teaching and experimental purposes is: 8 medium and small horses.


Art. 23. Financial resources of the CVU

(1) The sums collected within the CVU for the following activities: medical-veterinary assistance, clinical research, specialist consultancy, are included in the annual budget of the CVU, approved by the Board of Directors and approved by the ULST Senate.

(2) The budget is drawn up by the CVU Coordinator, based on the proposals of the coordinators of the specialty clinics/services within the CVU and approved by the Dean of the Faculty of Veterinary Medicine.

(3) Budgetary adjustments to the CVU shall be drawn up when necessary, in accordance with the revenue realised within the CVU.

(4) The amounts collected for the activities provided by the services of the **Reception-Clerk, Guard, Hospital** will have the following destination: **25%** - ULST's **regie** and 75% will be used for the proper functioning of these services, according to the approved budget.

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(5) The amounts collected for the activities provided **in the CVU** will have the following destination: **25%** - ULST's royalty, **75%** - will be used for the good functioning and development of the respective services, according to the approved budget (of the 75% 50% will be distributed for material expenses, logistics, mobility and 50% personnel expenses).

(6) The fees for the activities provided in the CVU are proposed by the coordinators and managers of each structure within the CVU, are reviewed by the Working Committee for the activity of the University Veterinary Clinics of the FVMT, endorsed by the Dean of the Faculty of Veterinary Medicine and the Board of Directors and approved by the Senate of the ULST.

Cap. V.3. BIOSECURITY RULES IN UNIVERSITY VETERINARY CLINICS

Art. 24. The management of sick animals creates the risk of spreading infectious agents, which can have a significant impact on the activities, client confidence, public image and income of the CVU. In some cases, nosocomial agents may be zoonotic, which amplifies the impact on the staff working in the CVU.

Art. 25. The University of Life Sciences "King Mihai I" from Timișoara is responsible for ensuring the general conditions of biosecurity in the University Veterinary Clinics:


- 1) Ensure that the CVU space is fenced off so as not to allow animals and unauthorised persons to enter or leave;
- 2) Provision of utilities (hot and cold running water, heating source, electricity);
- 3) Providing the premises and their layout in accordance with specific national and European requirements;
- 4) Setting up and operation of the sanitary-veterinary filter to ensure the change of street clothing (clothes, footwear) with work equipment and, in some cases, the personal hygiene of CVU staff;
- 5) The development and operation of a locker room for the students of the Faculty of Veterinary Medicine, appropriately compartmentalized by gender, to ensure the changing of street clothes (clothes, shoes) with the equipment for work in the clinic and/or the equipment for work in animal farms;
- 6) Provide protective equipment for staff and visiting guests and conditions for decontamination;
- 7) Procurement of services for the collection, transport, neutralisation and disposal of veterinary waste such as animal carcasses, organs and tissues and waste whose collection and disposal is subject to special infection prevention measures;
- 8) Contracting of regular pest control and pest control services for the CVU premises and adjacent areas.

The responsibility of staff and students working in the CVU is to minimise the risk of exposure of patients and individuals to infectious agents.

Art. 27. It is the obligation of the employed staff and FMV students who carry out diactic, practical or voluntary activities in the CVU to comply with the Regulations for the Control of Infectious Diseases and Nosocomial Infections in University Veterinary Clinics, presented in *Annex 6* and the regulations set out in the Biosafety Manual of the University Veterinary Clinics.

Cap. V.4. RECORDS OF UNIVERSITY VETERINARY CLINICS

Art. 28. All forms used by the University Veterinary Clinics are registered in the Quality Management System of the ULST and are presented in *Annex 7 - List of forms used by the University Veterinary Clinics of the Faculty of Veterinary Medicine Timișoara*.

 COD ULST - R045	University of Life Sciences "King Mihai I" from Timișoara	Issuing body Quality Management Department
	REGULATION ON THE ORGANISATION AND FUNCTIONING OF THE UNIVERSITY VETERINARY CLINICS OF THE FACULTY OF VETERINARY MEDICINE OF TIMISOARA	

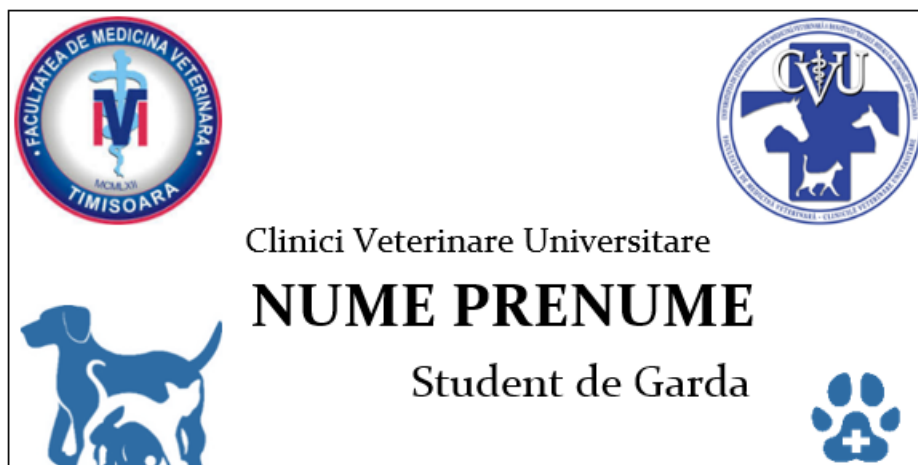
Art. 29. The staff carrying out activities in the organisational structures of the CVU is obliged to record all the activities carried out in the official forms existing in the University Veterinary Clinics, both in written and electronic format, and to complete all the documents attesting to the performance of the activity recorded.

Art. 30. The documents resulting from the activities of the CVU shall be kept at the level of the issuing organisational structure within the CVU.

The logo of the University Veterinary Clinics is as follows:



Art. 32. The badge used by the students of the Faculty of Veterinary Medicine who are practicing in the CVU is:




CAP. VI. FINAL PROVISION

Art. 33. Failure to comply with the provisions of these regulations shall be sanctioned at the proposal of the Coordinator of the University Veterinary Clinics, according to the regulations of ULST Timisoara and the legislation in force.

CAP. VII. ANNEXES

Art. 34. The following Annexes shall form an integral part of these Regulations:

 COD ULST - R045	University of Life Sciences "King Mihai I" from Timișoara	Issuing body Quality Management Department
	REGULATION ON THE ORGANISATION AND FUNCTIONING OF THE UNIVERSITY VETERINARY CLINICS OF THE FACULTY OF VETERINARY MEDICINE OF TIMISOARA	Issue 2 /Revision 1

Annex 1	Premises related to the University Veterinary Clinics and premises serving the CVU;	code ULST-R045-F01
Annex 2	Specialty clinics and corresponding clinical disciplines included in the FVMT curriculum	code ULST-R045-F02
Annex 3	Flow of activities in the CVU	code ULST-R045-F03
Annex 4	Instruction on the organisation of activities and duties of students in the CVU	code ULST-R045-F04
Annex 5	Operating rules of the CVU Central Veterinary Pharmaceutical Store	code ULST-R045-05
Annex 5a	Order form for veterinary medicinal products	code ULST-R045-F06
Annex 6	Standards for the control of infectious diseases and nosocomial infections in CVU;	code ULST-R049-07
Annex 6a	Guidance on cleaning and disinfection in CVU premises;	code ULST-R049-08
Annex 7	List of forms used by the University Veterinary Clinics of the Faculty of Veterinary Medicine Timișoara	code ULST-R049-F09
Annex 8	Working procedure for the operation of the Imaging Service - Outpatient Department of the University Veterinary Clinics of the Faculty of Veterinary Medicine.	code ULST-R049-F10