

	<p align="center">University of Life Sciences "King Mihai I" from Timisoara</p>	<p align="center">BODY issuer Department of Quality Management</p>
<p align="center">CODE USVT -R089-F011</p>	<p align="center">Regulations for the implementation of the program "Volunteering in academic development activity" (VADA)</p>	<p align="center">Edition 2/Revision 0</p>

Appendix 11

INFORMATION REGARDING THE PROCESSING OF PERSONAL DATA

University of Life Sciences "King Mihai I" from Timișoara, based in Timișoara, Calea Aradului no. 119, Timiș county, postal code, 300645, telephone 0256/277122, fax: 0256/200296, hereinafter referred to as ULST, legally represented by Rector Prof. univ.dr. Popescu Cosmin, processes your personal data, in accordance with the legal provisions regarding the processing of personal data and the free circulation of these data.

According to the requirements of Regulation (EU) 2016/679 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and the repeal of Directive 95/46/EC (General Data Protection Regulation), ULST has the obligation to manage in safe conditions and only for the specified purposes, *the personal data provided by you* (name, surname, personal numerical code, series and ID card number, image, military status, personal data of family members, driver's license data, bank account data, address, telephone/fax/e-mail number, professional training, health status), personal data specific to volunteer status *such as* and any other personal data established by the legislation in force.

The purposes for which the personal data are processed and the legal basis of the processing

"King Mihai I" University of Life Sciences in Timisoara collects and processes your personal data for the following purposes:

- displaying the results when admitting the selection of volunteers;
- the initiation and development of legal relations between you and the institution;
- in order to comply with all the legal obligations of the institution;
- in order to improve the way of communication with the volunteers, through electronic mail, for the operative and efficient communication of the information necessary for the performance of the contractual relations between you and ULST;
- internal reports or to other state authorities/institutions, as a result of legal obligations of the operator;
- nominal reporting of personal data to ME;
- compilation of statistics/actuarial;
- drawing up audit situations;
- the resolution of potential disputes, referred to the courts (common law or arbitration);
- resolving petitions, complaints and requests received by the institution from various natural or legal persons;
- ensuring the necessary security measures (audio - video surveillance);
- ensuring the implementation and compliance with the organization and functioning procedures and regulations of the institution;
- ensuring the implementation and compliance with the provisions/decisions of the internal management structures/persons with management positions, documents that complete the organization and functioning procedures and regulations of the institution;
- ensuring the records of the people who enter the premises of the institution;

The collection and processing of personal data for the aforementioned purposes **is based on** :

- the initiation and development of legal relations, the conclusion and execution of the volunteer contract, as well as other documents closely related to the volunteer status;
- a legal obligation of the operator;
- the application of Regulation (EU) 2016/679 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and the repeal of Directive 95/46/EC (General Data Protection Regulation);
- your consent;
- the legitimate interest of the operator, for activities such as performing statistical/actuarial analyzes and internal reporting or to other authorities/institutions of the state, ensuring the implementation and compliance with the organization and operation procedures and regulations of the institution, ensuring the necessary security measures, etc.

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Provision of personal data is a legal obligation necessary for the conclusion of the volunteering contract. The volunteer is obliged to provide these personal data in the opposite case, the consequences of not complying with this obligation being the impossibility of concluding, respectively the development of the volunteering contract and other documents closely related to the volunteer status, this being also put in the impossibility of complying with the requirements of the regulations special in the field of voluntary activity. In this case ULST will be exempted from liability.

Categories of recipients to whom personal data may be disclosed:

The recorded information is intended for use by ULST and is communicated to the following recipients:

- the authorities/institutions of the state, as a result of some legal obligations of the operator;
- natural or legal persons, as a result of legal obligations of the operator;
- the contractual partners of the university;
- judicial or arbitration courts, notaries public, lawyers, bailiffs, translation offices, other authorized services, evaluators;
- other educational and educational institutions.

Storage of personal data

Personal data will be stored as long as necessary for the previously mentioned purposes, in accordance with the legal archiving terms.

The rights you have regarding your personal data

In relation to the processing of personal data, based on the conditions specified in Regulation (EU) 2016/679 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/ EC (General Data Protection Regulation), you can exercise any of the following rights:

- the right to access personal data;
- the right to rectification;
- the right to delete data ("the right to be forgotten"), except for the situations expressly provided by law, when data processing by ULST is mandatory;
- the right to data restriction;
- the right to data portability;
- the right to opposition, to the extent that the legal conditions are met;
- the right not to be subject to a decision based solely on automated processing, including profiling;
- the right to file a complaint with the competent data protection authority;
- the right to go to court.

To exercise these rights, you can send a written, dated and signed request to the University of Life Sciences "King Mihai I" in Timișoara, with headquarters in Timișoara, Calea Aradului no. 119, Timiș County, postal code, 300645, to the attention of the Data Protection Officer, in the person of Mr. Head of Work. Dr. Moisa Sebastian, as well as at the e-mail address: protectiadatelor@usab-tm.ro.

By signing this information, the undersigned _____, as a *volunteer*, declare that I am aware that ULST will process, by any means, my personal data, in accordance with Regulation (EU) 2016/679 on the protection of natural persons regarding the processing of personal data and regarding the free movement of such data and the repeal of Directive 95/46/EC, that I have understood the essential rights and obligations regarding the processing of personal data and express my consent as **ULST to process my personal data, for all the aforementioned processing purposes.**

Name surname _____

Date _____

Signature _____