	<p align="center">Banat University of Agricultural Sciences and Veterinary Medicine "King Michael I" of Timisoara</p>	<p align="center">Organism emitent Serviciul de Management al Calității</p>
<p align="center">COD USAMVBT – PG 001- R029</p>	<p align="center">REGULATION CONCERNING THE ORGANISATION AND CONDUCT OF ADMISSION IN MASTER'S DEGREE COURSE IN THE ACADEMIC YEAR 2018-2019</p>	<p align="center">Ediția 2/Revizia 2</p>

REGULATION CONCERNING THE ORGANISATION AND CONDUCT OF ADMISSION IN MASTER'S DEGREE COURSE IN THE ACADEMIC YEAR

2018-2019

The regulation on the organization and conduct of admission to master university studies at USAMVB Timișoara is elaborated in accordance with the National Education Law no. 1/2011, as subsequently amended and supplemented, Law no. 288/2004 on the organization of university studies, Government Decision no. 404/2006 regarding the organization and development of master's degree studies, the Order of M.E.N.C.S. no. 6102 of 15.12.2016 for the approval of the Framework Methodology regarding the organization of the admission in the bachelor, master and doctoral degree courses, as amended and supplemented.

HEAD. I. GENERAL PROVISIONS

Art. 1. (1) Master's degree studies ensure the deepening in the field of undergraduate studies or in a close field, the acquisition of complementary competences in other fields, as well as the development of scientific research capacities.

(2) According to Government Decision no. 404/2006 regarding the organization and development of the Master's degree studies, the University of Agricultural Sciences and Veterinary Medicine of Banat "King Mihai I of Romania" from Timisoara organizes master's studies in the fields and study programs included in Annex 1 of this Regulation.


Art. 2. (1) Graduates of state or private higher education may follow a second study program at Masters, as follows:

a) if the first masters / in-study study program was undergoing tax, the second study program will be on a fee basis;
b) if the first masters / in-study study program was on a fee-based basis, the second study program can be made on a royalty-free basis if they were admitted to places funded by the budget.

(2) Candidates have the obligation to declare on enrollment if they have followed / followed another program of study at masters / in-depth studies, during which they were financially supported by the state budget and certified by a certificate issued by the faculty of the first study program.

(3) A candidate may simultaneously participate in the contest for admission to more than one masters from the same institution or from different higher education institutions under the conditions set by the Senate of the university but may be admitted to a study program on subsidized places from the state budget.

(4) The candidate admitted to several masters must opt for that at

	<p align="center">Banat University of Agricultural Sciences and Veterinary Medicine "King Michael I" of Timisoara</p>	<p align="center">Organism emitent Serviciul de Management al Calității</p>
<p align="center">COD USAMVBT – PG 001- R029</p>	<p align="center">REGULATION CONCERNING THE ORGANISATION AND CONDUCT OF ADMISSION IN MASTER'S DEGREE COURSE IN THE ACADEMIC YEAR 2018-2019</p>	<p align="center">Ediția 2/Revizia 2</p>

who wants to be subsidized from the state budget, by presenting the file with the original documents at the request of the registration.

(5) Failure to submit the file within the above time limit results in the loss the right to school on subsidized places from the state budget.

(6) A candidate may be admitted and enrolled as a student for up to two programs studies at the same time, regardless of the study cycle and the educational institutions that offer them.

Art. 3. (1) Occupation of the places for the academic year 2018/2019 at the university education cycle

The Master is held in two July and September 2018 sessions, respectively.

(2) Session I is held from 9 July to 26 July 2018 (Monday to Friday between 08 and 15, Saturday 08 to 12) and consists of the registration of candidates for the places listed in the university structure under this Regulation. July holding the interview, displaying admission results on July 27, 2018, after 16 o'clock, confirming seats budgeted on July 30. Verification of toll-free places is done until 31 July 2018. The admission timetable may be amended by the Board of Directors' decision and made known to the candidates.


(3) The second session takes place between 03 and 20 of September 2018 and consists in the registration of the candidates for the remaining vacant places in session I, September 21st interview. The admission results will be displayed on September 21, 2018, after 16 o'clock, and the confirmation of the budgeted and toll-paid places on September 24th.

Art. 4. The admission to the Masters is organized and carried out by the admission commission at the university level, whose president is the Rector of the University of Agricultural Sciences and Veterinary Medicine of Banat "King Mihai I of Romania" in Timisoara and the commissions from faculties, led by their deans.

HEAD. II. REGISTRATION OF CANDIDATES

Art. 5. (1) Graduates with a Bachelor's degree or equivalent may apply for Master's degree programs. Knowledge specific to the field of study is verified by written and / or oral evidence based on a bibliography comprising specialized papers. Establishing the bibliography and announcing it is the responsibility of each higher education institution.

(2) The citizens of the Member States of the European Union, of the states belonging to the European Economic Area and of the Swiss Confederation may also participate in all university studies, under the same conditions stipulated by the law for the Romanian students, including the tuition fees , each candidate having the obligation to submit the certificate of recognition of the undergraduate studies in the competition.

	<p align="center">Banat University of Agricultural Sciences and Veterinary Medicine "King Michael I" of Timisoara</p>	<p align="center">Organism emitent Serviciul de Management al Calității</p>
<p align="center">COD USAMVBT – PG 001- R029</p>	<p align="center">REGULATION CONCERNING THE ORGANISATION AND CONDUCT OF ADMISSION IN MASTER'S DEGREE COURSE IN THE ACADEMIC YEAR 2018-2019</p>	<p align="center">Ediția 2/Revizia 2</p>

Art. 6. (1) Candidates are enrolled at the university's headquarters, in the registration centers opened in other locations specified on the university's web site as well as on-line on the university's website or on the specialized partner sites of the university.

(2) Admission to the admission contest is done personally, based on the identity card / passport and other documents stipulated in the admission procedure.

(3) An admission to the admission contest may be made on behalf of the candidate and by another person on a proxy basis.

(4) In the case of candidates who opt for the online enrollment / pre-enrollment facility, it is necessary to request personal identification data, according to the identity card / passport and agreement on the use and processing of personal data.

Art. 7. (1) In order to be admitted to admission, the candidates / persons empowered shall submit the following documents:

A) original and their xerox copies for certification "according to the original" at the time of enrollment;


- baccalaureate diploma and bachelor's degree (or equivalent),
- the matriculation sheet / the supplement to the diploma from the high school / college graduated,
- birth certificate;
- change of name, if applicable (marriage certificate, sentences court proceedings, etc.)

- for master students / graduates of master university studies

follows a second specialization, supporting documents for the certification of the master university education regime followed (budget / fee).

B) other documents

- a medical certificate stating that the person joining admission is suitable for the field in which he / she is applying;
 - a copy of the identity card;
 - 3 color photos 3/4;
 - the receipt for the registration fee; - for children of teaching and auxiliary teaching staff in activity (pre-university and higher education) a certificate with a school or educational unit visa and for orphaned children or retired auxiliary didactic and didactic staff, supporting documents (for the exemption of the sign up);
 - for children of staff employed or retired from U.S.A.M.V.B. Timisoara as well for its employees, a certificate issued by the Human Resources Department for the exemption of registration fee;
 - Certificate of linguistic competence for a foreign language of wide circulation international;
- envelope file.

	<p align="center">Banat University of Agricultural Sciences and Veterinary Medicine "King Michael I" of Timisoara</p>	<p align="center">Organism emitent Serviciul de Management al Calității</p>
<p align="center">COD USAMVBT – PG 001- R029</p>	<p align="center">REGULATION CONCERNING THE ORGANISATION AND CONDUCT OF ADMISSION IN MASTER'S DEGREE COURSE IN THE ACADEMIC YEAR 2018-2019</p>	<p align="center">Ediția 2/Revizia 2</p>

(2) U.S.A.M.V.B. Timisoara receives an enrollment fee from the candidates for organizing and conducting the admission, according to the law, established by the Senate of the university, the amount of which will include the activity related to the analysis of the appeals lodged within the legal term.

(3) The approval of the exemption from the registration fees is made by the admission committees at the level of each faculty on the basis of the supporting documents submitted by the candidates.

HEAD. III. VERIFICATION AND NOTIFICATION OF COMPETITION PROBLEMS

Art. 8. (1) The admission to master's degree programs is made by contest, on the basis of the obtained general means.

(2) Candidates shall be classified in descending order of the average enrollment at the admission examination and within the approved places for each study program. The minimum general admissions for master university studies may not be less than 6,00 (six).

(3) The general average of admission shall be calculated with two decimal places without rounding as follows:

- 40% arithmetic mean of study years;
- 30% of the diploma / license exam;
- 30% grade obtained at the oral exam (interview based on a topic approved by the Council of the faculty that organizes the master's degree studies).

(4) The general averages obtained by the candidates for admission are valid for the establishment of the order of classification only at USAMVBT.

(5) The classification order resulting from the admission shall also be used for the distribution of the places financed from the state budget, these being the best ranked candidates in each field / study program, according to the present regulation.


(6) Candidates with the same average ranked in the last places will be divided by the average of the years of study.

(7) The allocation of candidates admitted to specializations within the same faculty and field is made on the basis of the choice of each, within the number of places and approved study groups.

(8) The subjects of the contest samples shall be established on the basis of the topics displayed at the faculty notice and on its web page.

(9) The verification and grading criteria are established by each faculty, taking into account the specifics of the field. Scoring bars are displayed during the admission contest.

HEAD. IV. RESULTS OF THE COMPETITION

	<p align="center">Banat University of Agricultural Sciences and Veterinary Medicine "King Michael I" of Timisoara</p>	<p align="center">Organism emitent Serviciul de Management al Calității</p>
<p align="center">COD USAMVBT – PG 001- R029</p>	<p align="center">REGULATION CONCERNING THE ORGANISATION AND CONDUCT OF ADMISSION IN MASTER'S DEGREE COURSE IN THE ACADEMIC YEAR 2018-2019</p>	<p align="center">Ediția 2/Revizia 2</p>

Art. 9. (1) The results of the admission contest shall be made public by display at the headquarters of the higher education institutions and on the own web page.

(2) U.S.A.M.V.B.T. Timișoara through the appeal boards at the faculty level is the only one able to decide on the merits of the possible appeals, which are submitted within 24 hours, starting with the time and date of the results of the admission session. Complaints submitted will be settled within 24 hours of the date and time of the filing of appeals. The decisions of the appeals commissions are final.

(3) There are no appeals for oral, sports or artistic and contestation based on the lack of knowledge of the admission regulations.

(4) After the expiration of the dispute and the response (through display) to the contestations, the result of the admission contest is final and can no longer be changed.

Art. 10. (1) The display of the results obtained at the admission contest is carried out in stages, generating at least two types of lists:

- a) provisional lists - with hierarchy of candidates, generated after admission;
- b) Definitive lists - with hierarchy of candidates, generated after the resolution of the contestations that contain the definitive and incontestable results.

2. The lists shall contain the following categories of information:


- a) List of candidates admitted for places financed from the budget, up to the number of places allocated, if applicable;
- b) Romanians from all over the world as well as third-country nationals admitted to the Bachelor's, Master's and Doctorate degree programs can register only on the basis of the baccalaureate and bachelor's degree recognized in accordance with the methodologies developed by the specialized departments within the MEN.
- c) List of candidates admitted for tentative seats, subject to the number of seats distributed, if applicable;
- d) List of rejected candidates, if applicable.

HEAD. V. REGISTRATION

Art. 11. (1) Candidates declared admitted shall be registered by decision of the Rector of the University of Agricultural Sciences and Veterinary Medicine of Banat "King Mihai I of Romania" from Timisoara.

(2) For each admitted and registered candidate, the higher education institutions shall collect the necessary data for the registration after obtaining the agreement in accordance with Annex 2, an annex which forms an integral part of this Regulation.

(3) After the registration, the final lists are generated and displayed, with the candidates declared admitted and registered.

	Banat University of Agricultural Sciences and Veterinary Medicine "King Michael I" of Timisoara	Organism emitent Serviciul de Management al Calității
COD USAMVBT – PG 001- R029	REGULATION CONCERNING THE ORGANISATION AND CONDUCT OF ADMISSION IN MASTER'S DEGREE COURSE IN THE ACADEMIC YEAR 2018-2019	Ediția 2/Revizia 2

(4) Candidates declared admitted shall conclude the study contract and pay the registration fee according to the admission schedule.

Art. 12. This procedure was approved at the session of the University Senate from the date of 02/16/2018.

R E C T O R,

Vice-Rector for Education and Quality Assurance,


Prof. univ. dr. Cosmin Alin Popescu

Prof. univ. Iancu Tiberiu

Appendix 1

LIST OF PROGRAMS OF MASTER STUDY PROGRAMS IN USAMVBT

Facultatea	Domeniul de studii universitare de master	Programul de studii
AGRICULTURĂ	Agronomie	Agricultură ecologică
		Tehnologii sustenabile pentru culturi de câmp
		Utilizarea durabilă a terenurilor agricole
		Protecție și expertizare fitosanitară
	Biologie	Biologie aplicată în agricultură
	Ingineria mediului	Gestiunea mediului și a resurselor naturale
Inginerie management agricultură dezvoltare rurală	și în și Managementul înregistrării sistematice a terenurilor agricole în contextul dezvoltării rurale	
HORTICULTURĂ și SILVICULTURĂ	Biotehnologii	Biotehnologii fitofarmaceutice
		Ameliorare și producere de sămânță la plantele cultivate
	Horticultură	Securitatea și calitatea produselor horticoale primare


	Banat University of Agricultural Sciences and Veterinary Medicine "King Michael I" of Timisoara	Organism emitent Serviciul de Management al Calității
COD USAMVBT – PG 001- R029	REGULATION CONCERNING THE ORGANISATION AND CONDUCT OF ADMISSION IN MASTER'S DEGREE COURSE IN THE ACADEMIC YEAR 2018-2019	Ediția 2/Revizia 2

		Tehnologii în sistemele ecobiologice horticole
		Calitatea produselor și subproduselor viti-vinicole
	Silvicultură	Diversitatea ecosistemelor forestiere
MANAGEMENT AGRICOL	Inginerie și management în agricultură și dezvoltare rurală	Managementul dezvoltării rurale durabile
		Agribusiness
		Administrarea afacerilor agricole
		Management în alimentație publică și agroturism
TEHNONOLGIA PRODUSELOR AGROALIMENTARE	Ingineria alimentare	Sisteme de procesare ecologică multifuncțională integrată a principiilor bioactive naturale –SPE
		Siguranța și biosecuritatea produselor agroalimentare
		Tehnologii avansate de procesare a materiilor prime agricole – TAP
		Aliment -nutriție umană
		Aliment – Nutriție umană/Food - Human nutrition (engl.)
		Tehnici moderne în gastrotehnie și catering
ZOOTENHIE ȘI BIOTEHNOLOGII	Zootehnie	Nutriție și bază furajeră
		Proiectare și evaluare tehnico-economică a producțiilor animaliere
	Biotehnologii	Animale de companie și agrement
		Biotehnologii de reproducere în ameliorarea animalelor

Appendix 2

Testimony

I / I the undersigned

	<p align="center">Banat University of Agricultural Sciences and Veterinary Medicine "King Michael I" of Timisoara</p>	<p align="center">Organism emitent Serviciul de Management al Calității</p>
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born / born on in the town, son (s) of
 and of, with a stable residence in the locality
, page, nr., bl.
, sc.

....., ap, jud., legitimized / legitimate with BI / CI, series
, no., CNP issued by
 la

date of, as candidate for admission / student * declared admitted and enrolled
 for the master's degree course, the academic year _____ I declare that I have taken
 note of the provisions of Law no. 677/2001 on the Protection of Individuals with regard to
 the Processing of Personal Data and the Free Movement of such Data, as well as the
 information contained in the "King Mihai I of Romania" University of Agricultural Sciences
 and Veterinary Medicine of Banat in

Timisoara regarding these data (information on the back) and declare that I agree that this
 personal data is stored, processed, used and published.

I declare, support and sign after I know that I agree with all the content
 and I personally completed the data in this statement.

Date


Signature

* - is mandatory for one of the situations by cutting the other one

Informing

Banat University of Agricultural Sciences and Veterinary Medicine "King Michael I" of
 Timisoara, located in Timisoara, Calea Aradului nr. 119, Timiș county, postal code:
 300645, referred to as USAMVBT, processes your personal data

According to the requirements of Law no. 677/2001 on the Protection of Individuals with
 regard to the Processing of Personal Data and the Free Movement of such Data, as amended
 and supplemented and of Law no. 506/2004 on the processing of personal data and the
 protection of privacy in the electronic communications sector, USAMVBT has the
 obligation to administer safely and for the specified purposes only, the personal data
 provided to it.

	<p align="center">Banat University of Agricultural Sciences and Veterinary Medicine "King Michael I" of Timisoara</p>	<p align="center">Organism emitent Serviciul de Management al Calității</p>
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Your personal data is necessary to achieve the main object of activity, namely generation and transfer of knowledge, in the sense of initiating and developing legal relationships between you and USAMVBT;

You are required to provide the stated data, because in the event of incorrect and complete failure to do so, the USAMVBT may refuse to enter into legal relations with you as it may be impossible to comply with the requirements of the special regulations in the field of education.

The recorded information is intended for use by USAMVBT and is only communicated to the following recipients:

- the person concerned.
- Contract partners of the university.
- Educational and educational institutions.

According to Law no. 677/2001, you have the right to access, to interfere with the data and the right not to be subject to an individual decision. At the same time, you have the right to oppose the processing of your personal data and to request the deletion of the data, except as expressly provided by law, when processing of data by USAMVBT is mandatory. For the exercise of these rights, you may address with a written request, dated and signed to the USAMVBT Secretariat, who will submit your application to the management of the University.

You are also recognized as having the right to appeal to the courts.