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|  | <p align="center">Universitatea de Științe Agricole și Medicină Veterinară a Banatului „Regele Mihai I al României” din Timișoara</p> | <p align="center">Organism emitent Departamentul de Managementul Calității</p> |
| <p align="center">COD USAMVBT - R029</p> | <p align="center">REGULAMENT PRIVIND ORGANIZAREA ȘI DESFĂȘURAREA ADMITERII ÎN CICLUL DE STUDII UNIVERSITARE DE MASTER ÎN ANUL UNIVERSITAR 2021-2022</p> | <p align="center">Ediția 3/Revizia 0</p> |

REGULATION

**ON THE ORGANIZATION AND CONDUCT OF ADMISSION TO THE UNIVERSITY
MASTER'S DEGREE CYCLE IN THE UNIVERSITY YEAR 2021 - 2022 IN BANAT'S
UNIVERSITY OF AGRICULTURAL SCIENCES AND VETERINARY MEDICINE
"KING MIHAI I OF ROMANIA" FROM TIMISOARA**

| | Last Name and first name | Function | Date: | Signature |
|--------------------------------------------------------------------------------|--------------------------------------------------|-----------------------------------------------------------------------|--------------|------------------|
| Elaborated: | Șef lucr. Dr. MOISA SEBASTIAN | DPPD Director | 03.03.2021 | |
| Verified: | Conf.Univ.Dr. TULCAN CAMELIA | Interim director Department of Quality management Quality | 03.03.2021 | |
| | Dr. Ing. POPA CAROLINA | Chief Secretary Interim | 03.03.2021 | |
| Endorsed: | Prof.Univ.Dr. IANCU TIBERIU | Coordinator CEAC | 18.03.2021 | |
| | H Aiduc SIMONA | Legal Adviser | 18.03.2021 | |
| | Prof.Univ.Dr Radulovic ISIDORA | CMO President | 18.03.2021 | |
| Endorsed in the Board of Directors by Decision no. 1389 of 19.03.2021 | | | | |
| Approved in the University Senate by Decision no. 1409 dated 22.03.2021 | | | | |
| RECTOR | Prof.univ.dr.ing. POPESCU COSMIN ALIN | | | |

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CHAPTER I. SCOPE

Article 1 (1. This Regulation establishes the general framework for the organization and conducting admission to master's degree studies at Banat's University of Agricultural Sciences and Veterinary Medicine "King Mihai I of Romania" in Timisoara.

(2) The regulation is applicable to all faculties and graduates with a bachelor's degree or equivalent.

3. The regulations shall be used by the staff of the secretariats of the faculties and the staff of the admissions committees.

(4) The users of the regulation are responsible for the application and observance of the provisions of the documents of this regulation.

CHAPTER II. PURPOSE

Article 2. The purpose of elaborating this regulation is to establish unitary rules on the organization and conduct of admission to master's degree studies at Banat's University of Agricultural Sciences and Veterinary Medicine "King Mihai I of Romania" in Timisoara.

CHAPTER III. ABBREVIATIONS

Article 3 The following shall be used in this Regulation **abbreviations and definitions:**

Abbreviations:

- **USAMVBT** – Banat's University of Agricultural Sciences and Veterinary Medicine "King Mihai I of Romania" in Timisoara;
- **MEC** - Ministry of Research and Education;
- **eu** - European Union.

CHAPTER IV. REFERENCE DOCUMENTS

Art. 4. Primary legislation:

- National Education Law no. 1/2011, with subsequent amendments and completions;
- Law no. 288/2004 regarding the organization of university studies, with the subsequent modifications and completions;
- Government Decision no. 404/2006 regarding the organization and development of master's university studies;
- MENCS Order no. 6102 of 15.12.2016 for the approval of the Framework Methodology regarding the organization of admission in the cycles of undergraduate, master's and doctoral studies, with subsequent amendments and completions.

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Art. 5. Secondary legislation

- USAMVBT Charter;
- Decisions of the University Senate / Board of Directors regarding organizing and conducting admission to master's degree studies.

CHAPTER V. GENERAL CRITERIA

Article 6. (1) The master's university studies ensure the deepening in the field of studies bachelor's degree or in a related field, obtaining complementary skills in other fields, as well as developing scientific research capabilities.

(2) In accordance with the Government Decision no. 404/2006 on the organization and development of master's degree studies, Banat's University of Agricultural Sciences and Veterinary Medicine "King Mihai I of Romania" in Timisoara organizes master's degree studies in the fields and study programs included in Annex 1 to this regulation.

Article 7. (1) Graduates of state or private higher education may follow an al second master's degree program, as follows:

- a) if the first master's degree program / in-depth studies was in the regime free of charge, the second study program will be free of charge;
- b) if the first master's degree program / in-depth studies was in the regime with a fee, the second study program can be done free of charge, if they have been admitted to the places financed from the budget.

(2) Candidates have the obligation to declare at enrollment if they have followed another master's degree program / in-depth studies, the period in which they were financially supported from the state budget and to certify by a certificate issued by the faculty of the first program of studies.

(3) A candidate may participate simultaneously in the competition for admission to several master's degrees from the same institution or from different institutions of higher education, under the conditions established by the University Senate, but may be admitted to **a study program on places subsidized from the state budget.**

(4) **The candidate admitted to several master's degrees must opt for the one he wants to be subsidized from the state budget, through presentation of the file with the original documents at the request of registration.**

(5) Failure to submit the file within the above deadline attracts loss of the right to school on the subsidized places from the state budget.

(6) A candidate may be admitted and enrolled as a student in a maximum of two study programs at the same time, regardless of the study cycle and the educational institutions offering them.

Article 8 The occupation of the places for the academic year 2021/2022 at the master's degree cycle is done in two sessions in July and September 2021, respectively, according to

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the admission calendar approved by the Board of Directors and displayed on the university's WEB page.

Article 9 The organization and development of the competition for admission to the master's degree is carried out by the Admission Commission of the university whose president is the Rector of Banat's University of Agricultural Sciences and Veterinary Medicine "King Mihai I of Romania" in Timisoara and by the faculty commissions, led by their deans.

HEAD. VI. CANDIDATE REGISTRATION. VERIFICATION AND SCORING OF COMPETITION TESTS. CONTEST RESULTS. MATRICULATION

A. REGISTRATION OF CANDIDATES

Article 10. (1) Candidates with master 's degree programs can apply for bachelor's degree or equivalent. The knowledge specific to the field of study is verified by written and / or oral tests based on a bibliography containing specialized works. The establishment of the bibliography and its announcement are the competence of each highereducation institution.

(2) Citizens of the member states of the European Union, of the states belonging to the European Economic Area and of the Swiss Confederation may participate in the admission in all university study cycles, under the same conditions provided by law for Romanian students, including regarding tuition fees. , each candidate having the obligation to present at the competition the Certificate of recognition of the bachelor studies.

Article 11. (1) The registration of the candidates takes place at the university headquarters, in the centers of open enrollment in other locations specified on the university's website as well as online on the university's website or on the university's specialized partner sites.

(2) The registration for the admission contest is made personally, based on the identity card / passport and the other documents provided in the own admission methodology.

(3) The registration for the admission contest can be done, on behalf of the candidate, by another person on the basis of a power of attorney.

(4) In the case of candidates opting for the online registration / pre-registration facility, it is necessary to request personal identification data, according to the identity card / passport and to complete the information on the processing of personal data.

(5) During the state of alert, necessity or urgency, the registration can be done online, by uploading the documents by the candidates with the assumption of responsibility by them regarding the authenticity and correspondence between the digital / scanned and the original documents.

Article 12. (1) For the registration for admission, the candidates / authorized persons, will submit the following documents:

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A) in original and xerox copies thereof for certification "in accordance with the original "at the time of registration;

- baccalaureate diploma and bachelor's degree (or equivalent);
- transcript / diploma supplement from high school / graduate faculty;
- birth certificate;
- name change documents, if applicable (marriage certificate, court

sentences, etc.);

- for master's students / graduates of master's university studies

following a second specialization, proving documents for the certification of the master's university study regime followed (budget / fee).

B) other documents

- type medical certificate showing that the person enrolling in admission is suitable for the field in which he is applying;
- copy of identity card;
- 3 color photos 3/4;
- the receipt representing the registration fee;
- for the children of the teaching and auxiliary teaching staff in

activity (pre-university and higher education) a certificate with the visa of the School Inspectorate or of the educational unit and for orphaned children or of the retired teaching and auxiliary teaching staff, proving documents (for the exemption of the registration fee);

- for the children of the employed or retired staff of USAMVB

Timisoara as well as for its employees, a certificate issued by the Human Resources Department for the exemption of the registration fee;

- certificate of linguistic competence for a wide foreign language

international circulation;

- certificate of language proficiency for candidates enrolled in

study programs conducted in languages of international circulation and which do not present study documents required for enrollment, issued by educational institutions in Romania or abroad, with teaching in that language;

- for candidates enrolled in programs taught in Romanian and

who do not present the necessary study documents for enrollment, issued by educational institutions in Romania or abroad, with teaching in Romanian will be held an interview in Romanian which will be assessed with the grade admitted or rejected. Only candidates who obtain the admitted grade can enter the admission competition. As an exception, for candidates who have studied in an international language or in a language of national minorities, the certification of oral communication skills in Romanian is done with a baccalaureate diploma;

- envelope file.

(2) USAMVB Timișoara charges a registration fee from the candidates for organizing and conducting the admission, according to the law, established by the University Senate, in the amount of which will be included the activity related to the analysis of the appeals filed within the legal term.

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(3) The approval of the exemption from the payment of the registration fees is made by the admission commissions from the level of each faculty on the basis of the proving documents presented by the candidates.

B. VERIFICATION AND SCORING OF COMPETITION TESTS

Article 13. (1) Admission to master's degree programs is done by competition, based on the general averages obtained.

(2) The classification of the candidates is made in the descending order of the general averages obtained at the entrance exam and within the limits of the places approved for each study program. The minimum general admission average for master's degree studies may not be less than 6.00 (six).

(3) The general admission average is calculated to two decimal places without rounding as follows:

- 40% arithmetic mean of years of study;
- 30% average of the diploma / license exam;
- 30% grade obtained at the oral test (interview based on a topic approved by the Faculty Council that organizes the master's university studies).

(4) The general averages obtained by the candidates for admission are valid for establishing the classification order only at USAMVBT.

(5) The classification order resulting from the admission will also be used for the distribution of the places financed from the state budget, these belonging to the best ranked candidates from each field / study program, according to the present regulation.

(6) The candidates with the same average ranked on the last places will be separated according to the average of the years of studies.

(7) The distribution of the candidates admitted on specializations within the same faculty and field is made on the basis of the option of each one, within the limit of the number of places and of the approved study formations.

(8) The subjects of the competition tests are established on the basis of the topics displayed on the noticeboard of the faculty and on its web page.

(9) The verification and grading criteria are established by each faculty, taking into account the specifics of the field. The scoring scales are displayed during the admission contest.

C. RESULTS OF THE CONTEST

Article 14. (1) The results of the admission contest are made public by posting at the headquarters higher education institutions and on their own website.

(2) USAMVBT Timișoara through the appeals commissions at the level of the faculties is the only one able to decide on the validity of the eventual appeals, which are submitted in maximum 24 hours, starting with the time and date of displaying the results of the admission session. The submitted appeals will be resolved within 24 hours from the date and time of concluding the submission of the appeals. The decisions of the appeals commissions are final.

(3) No appeals are allowed for oral, sports or artistic aptitude tests and appeals based on ignorance of the admission regulations.

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(4) After the expiration of the term for solving and responding (by posting) to the appeals, the result of the admission contest is final and cannot be modified.

Article 15. (1) The display of the results obtained at the admission contest is made in stages, generating at least two types of lists:

a) provisional lists - with the ranking of candidates, generated after admission;
b) final lists - with the ranking of candidates, generated after the solution appeals containing final and indisputable results.

(2) The lists contain the following categories of information:

a) The list of candidates admitted for the places financed from the budget, within the limit the number of seats allocated, if applicable;

b) Romanians everywhere as well as EU third-country nationals admitted to the cycle Bachelor's, master's and doctoral studies can be enrolled only on the basis of the baccalaureate and bachelor's degree recognized in accordance with the methodologies developed by the specialized departments within the MEC.

c) List of candidates admitted for paid positions, up to the number of allocated places, if applicable;

d) List of rejected candidates, if applicable.

D. REGISTRATION

Article 16. (1) Candidates declared admitted shall register by decision of the Rector of Banat's University of Agricultural Sciences and Veterinary Medicine "King Mihai I of Romania" from Timișoara.

(2) For each candidate admitted and registered, USAMVB Timișoara will collect the data necessary for registration and will process personal data in accordance with the provisions of Regulation (EU) 2016/679 on the protection of individuals with regard to the processing of personal data and on free movement of such data and repealing Directive 95/46 / EC (General Data Protection Regulation).

(3) After registration, the final lists are generated and displayed, with the candidates declared admitted and registered.

(4) The candidates declared admitted will conclude the study contract and will pay the registration fee according to the admission calendar.

CHAPTER VII. ANNEXES

Article 17 Registrations regarding the organization and development of admission in the master's degree cycle in the academic year 2021-2022 **is done using** attached annex:

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| <p>APPENDI X 1</p> | <p>List of master's degree programs at Banat's University of Agricultural Sciences and Veterinary Medicine "King Mihai I of Romania" in Timisoara</p> | <p align="right">USAMVBT-R029- F01</p> |
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**List of master's degree
programs in**

Appendix 1
Cod USAMVBT-R029-F01

**Banat's University of Agricultural Sciences and Veterinary Medicine ,,
King Mihai I al
Of Romania "from Timisoara**

| Faculty | Field of study master's degree | Study program |
|-------------------------------------|-------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|
| AGRICULTURE | Agronomy | Organic farming Sustainable technologies for field crops Sustainable use of agricultural land Protection and phytosanitary expertise |
| | Biology | Biology applied in agriculture |
| | Environmental Engineering | Environmental and natural resources management |
| | Engineering and management in agriculture and development country | Management of the systematic registration of agricultural lands in the context of rural development |
| | HORTICULTURE and FORESTRY | BIOTECHNOLOGY |
| Horticulture | | Safety and quality of primary horticultural products |
| | | Conditioning, storage and tasting of wines (in French -Conditionnement, stockage et degustation du vin) |
| | | Technologies in horticultural ecobiological systems Quality of wine products and by-products Diversity of forest ecosystems |
| Forestry | | Forest management |
| MANAGEMENT AND RURAL TOURISM | Engineering and management in agriculture and development country | Sustainable rural development management |
| | | Agribusiness |
| | | Bioeconomy (in English - Bioeconomy) |
| | | Agricultural business administration |
| | | Agricultural business administration |
| FOOD ENGINEERING | Engineering food | Integrated multifunctional ecological processing systems of natural bioactive principles -SPE- Safety and biosecurity of agri-food products Advanced |
| | | technologies for processing agricultural raw materials - TAP- |
| | | Food - human nutrition |
| | | Food - Human nutrition (Food) Modern techniques in |
| | | gastronomy and catering |

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| | | <p>Sustainability in agriculture, food production and food technology in the Danube region - internationalized master (in English Sustainability in Agriculture, Food Production and Food Technology in the Danube Region - Joint Degree)</p> |
| <p>BIOENGINEERING of animal resources</p> | <p>Zootechnics</p> | <p>Nutrition and feed base Design and technical-economic evaluation of animal productions Pets and leisure</p> |
| | <p>BIOTECHNOLOGY</p> | <p>Reproductive biotechnologies in animal breeding</p> |